

INSTRUCTIONS
TO
MEDICAL OFFICERS
U S. NAVY.

Großalmen n. d.


Österr. Böhmen

Wien

Imperial- und Königl.

Lehranstalt

Flagell -



Digitized by the Internet Archive
in 2011 with funding from
Open Knowledge Commons and Harvard Medical School

INSTRUCTIONS

TO

YMS

MEDICAL OFFICERS

OF THE

UNITED STATES NAVY.

WASHINGTON:

GOVERNMENT PRINTING OFFICE.

1867.

2997

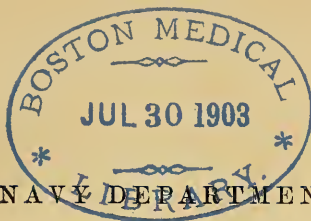
NAVY DEPARTMENT, *July 1, 1867.*

The Chief of the Bureau of Medicine and Surgery is charged with the supervision and control of everything relating to the treatment of sick and wounded in the Navy, and also with the construction, repair and improvement of Hospitals, Hospital grounds, &c.; the Instructions herein contained, will, therefore, in all matters to which they relate, be the rules of procedure to all Officers of the Navy whom they may, in any wise, concern.

GIDEON WELLES,

Secretary of the Navy.





NAVY DEPARTMENT,

BUREAU OF MEDICINE AND SURGERY,

January 1, 1867.

ARTICLE I.

Medical Officers are expected to be familiar with the "Regulations for the Government of the United States' Navy." United States
Navy Regula-
tions, 1865.

ARTICLE II.

1.

Correspondence with the Department ensues immediately upon the receipt of a Commission; attention, therefore, is first directed to the following

GENERAL ORDER:

Officers of the Navy and Marine Corps, and all other persons connected with the Naval service, will observe the following rules in their correspondence with the Secretary of the Navy and the Bureaus of the Departments:

1. All communications are to be written in a clear and legible hand, in concise terms, without erasures or interlineations, as far as practicable, and on one side only of each half sheet.
2. The paper used is to be white foolscap, $13\frac{1}{2}$ by $16\frac{1}{2}$ inches, weighing 16 pounds to the ream, and made of linen stock. To be stop-ruled, with 24 blue lines on first and third pages only, leaving one inch margin, back and front, top and bottom.
3. Separate letters are to be written on separate subjects.
4. When no inclosures are sent, and the subject matter can be completed on one page, half-sheets only are to be used.
5. Signatures are to be distinctly legible, and the writer is to annex his rank or rate. This rule is to be observed on all occasions of officers signing their names to official documents.
6. Commanders of squadrons and stations, and all other officers having a regular correspondence with the Department, are to number their letters. A new series is to commence on the 1st of January of each year.
7. Inclosures are to be separately numbered, and referred to accordingly.
8. When letters or documents are dated at sea, the latitude and longitude are to be stated.
9. All letters and documents transmitted in a foreign language are, when possible, to be accompanied by translations.
10. Commanders-in-chief, and other officers, abroad, are to forward, by different conveyances, duplicates, and, if necessary, triplicates, of all important letters they may write, either to the Secretary of the Navy or to any of the Bureaus; and, on these occasions, they are to state at the top of each letter, in red ink, when, and by what conveyance, the original was sent.
11. All officers through whom communications are forwarded to the Department or different Bureaus, will invariably state their opinions in writing, by indorsement or otherwise, in relation to every subject presented for decision. The term "*forwarded*" is only to be indorsed upon such papers as require no action from the Department.
12. The receipt of all communications from the Secretary of the Navy, or from any Bureau of the Department, is to be immediately acknowledged, taking care to refer to the subject to which they respectively allude.

13. There are established in the Navy Department the following Bureaus :

1. Bureau of Yards and Docks.
2. Bureau of Equipment and Recruiting.
3. Bureau of Navigation.
4. Bureau of Ordnance.
5. Bureau of Construction and Repair.
6. Bureau of Steam Engineering.
7. Bureau of Provisions and Clothing.
8. Bureau of Medicine and Surgery.

Correspondence.

Official letters only, and relating solely to subjects with which a Bureau is intrusted, are to be addressed to the Chief of a Bureau ; all other correspondence must be with the Secretary of the Navy.

14. Letters are to be folded twice, parallel with the ruling.

15. Official instructions and communications must not be published, nor copies furnished to any person, without the permission of the Secretary of the Navy.

GIDEON WELLES,

Secretary of the Navy.

2.

Forwarding papers.

Official communications from Medical Officers, for the Navy Department, must be forwarded through this Bureau in the manner prescribed by "*Regulations*," Art. XXVI., page 197, paragraph 1108.

3.

Model-forms.

To promote the uniformity indispensable to the records of the Bureau, blank forms are supplied ; and models of these are appended, with examples *in italics*, on the face of each, to show how the spaces should be filled ; in case any blank should not be at hand, strict conformity, in manuscript, to the model is enjoined, as the Bureau will not accept any paper in which the least error is detected.

4.

Inclosures.

Copies of all vouchers and other official papers are to be carefully kept, so that any lost may be reproduced ; and or whenever papers are inclosed to the Bureau, or to any officer to whom they may be due, a letter noting their subjects, must accompany them ; so, likewise, all transfers of medical property from one medical officer to another.

ARTICLE III.

GENERAL DUTIES OF MEDICAL OFFICERS.

1.

Acknowledge orders.

On receiving orders for service of any kind, to acknowledge them immediately.

2.

Report.

To report according to orders, and in readiness for instant service.

3.

Correspondence in regard to orders, must be delayed until after reporting at the assigned post or station.

4.

Medical services, to whom due.

The services of medical officers attached to any ship or station, are due only to persons connected with that ship or station, and to passengers in ships

of war, and persons on board vessels in distress, when out of reach of other medical aid; when called upon to attend the families of Naval Officers, their services are to be considered as private and voluntary, to be rendered or not at the discretion of the medical officer; and, in such cases, no medicines or Hospital stores are to be supplied out of the public stock.

5.

In sea-going and receiving ships, and at all regular Naval Stations, to ^{Medical Journal.} open, or continue, a Medical Journal, in form as attached to the blank books supplied for that purpose, and carefully embodying the following particulars, viz: (a.) Patient's name and age, in full, according to muster-roll. (b.) Native of ——. (c.) Age, — years. (d.) Color, —. (e.) Shipped at —, 186—. (f.) Disease, by name from Nomenclature, (*form P*.) with appropriate remarks when necessary.

(g.) Time and place of occurrence, or dates between which there was continuous exposure to morbid cause.

(h.) Whether considered to be in line of duty, or considered *not* to be in line of duty, state all facts that can be elicited, distinguishing between the testimony of the patient himself, and that of any other witness, and, in express terms, accepting or rejecting that of the patient, and giving reasons for so doing.

(i.) Concise details of treatment.

(j.) Summary of morning report, and total of sick days, including that report.

6.

Blank books for Medical Journals will be supplied from the Laboratory, and each will have attached its own alphabetical Index; upon the admission to the sick list of any patient his name will be recorded at the proper letter of this Index, with the number of the page at which he first appears; and, at any Index, future readmission, the number of the page when he reappears.

7.

When the same patient is admitted more than once, it will be sufficient to refer to his original description, and record only the new or recurring disease: Readmissions. when he is discharged to duty, it should be noted whether any traces of his disease remain, likely to be urged in favor of future pension claims.

8.

A report of sick is to be made, every morning, to the Commanding Officer, ^{Morning Sick report.} and all persons excused from duty, for any sickness, however slight, when that report goes in, shall be included in it, (*form V*.) On this report should also be indorsed any sanitary recommendations to the Commanding Officer.

9.

Whenever any Petty officer or man is to be subsisted on Hospital diet, the Surgeon, whether aboard a cruising ship or elsewhere, shall, in writing, notify the Paymaster to stop the patient's ration, and, at his discharge, to reissue it;

on ship-board, this account will be kept in duplicate pass books, one with the Paymaster, and the other with the Surgeon.

10.

Wines and
spirits.

When spirituous liquors are prescribed, they must be administered by the hand of some person to whom that duty is specially assigned by the Surgeon.

11.

Inflammable
fluids, &c.

All wines and spirituous liquors, mineral acids, and inflammable fluids, shall be locked up by themselves, so that, in case of fire or other necessity, they may be destroyed.

12.

Execution of
orders.

The execution of verbal orders is to be immediately reported to the Medical Officer from whom they emanate, and particularly in regard to remedies prescribed; when time admits, however, prescriptions must always be written in the proper prescription book, (*form J.*)

13.

Transfers of
patients.

When any patient is transferred from one Medical Officer to another, he shall be accompanied by an accurate statement of his case, embodying all facts in evidence of origin of disability, whether in line of duty or not; if he be a rated man, his effects and accounts must be transferred with him, (*Hospital Ticket, form G.*) and a full record of his case made, both in the Medical Journal of the vessel or station *from* which transferred, and that *to* which transferred; all such cases to be reported to the Bureau, with a detailed statement of facts bearing on the evidence of origin of the disease.

14.

Quarterly Re-
port of Sick,
form K.

On the first day of January, April, July, and October, a Report of Sick, (*form K.*) becomes due for the preceding quarter, or such part of that quarter as may have been involved; this Report must be sent, within ten days, to the Bureau or Surgeon of the Fleet, as the case may be; and, as it is the most important of all papers for the Medical Statistics of the Navy, it should be made out not only with minute attention to the facts required, but also with scrupulous neatness, to fit it for its permanent place on the files of the Bureau. The instructions in italics, on the model form K, will indicate the precise use of its various columns; and the Report will be accompanied by the following vouchers:

(a.) A triplicate of all bills paid.

(b.) A duplicate of all receipts for articles obtained for replenishment, or from the Naval Laboratory, a Navy Yard, the Surgeon of the Fleet, or any other Surgeon, a Paymaster, or, in fine, any quarter whatever, or for anything valued in money.

Form D.

(c.) Requisitions, (*form D.*) in duplicate, for articles wanted for *the whole* of the new quarter.

(d.) Papers of any kind referring to public service during the quarter, but not of such urgency as to require forwarding before the close of it.

15.

Paymasters of vessels, and Officers in charge of public stores at Navy Yards, are authorized to supply articles required in the Medical Department, and to take receipts for them in any manner prescribed by the Bureau of Provisions and Clothing; but Medical Officers will avoid current accounts with Apothecaries and other persons, except only in cases of Wash bills and contracts to supply Hospitals with provisions, groceries, &c. Contingent supplies, &c.

16.

Certificates of death, (*form U*,) and of ordinary disability, (*form S*,) and all other papers interesting to parties claiming pensions, are to be forwarded, without delay, through the proper channel, to the Surgeon of the Fleet, or the Bureau. Certificates for pensions.

17.

Expenditures of Hospital stores on shipboard, will be kept according to form H, and prescriptions not in Medical Journal, according to form J; both in manuscript. Expenditures and prescriptions.

18.

The senior Medical Officer present will make out all his own receipts, returns, &c., and not delegate that important duty to any subordinate, beyond the preparation of fair copies. Preparation of returns, &c.

19.

When one Medical Officer relieves another, he shall leave with his successor the originals of all official papers necessary to carry on the duty; and, for all such papers, he shall take receipts, and forward them to this Bureau. Official papers.

20.

At all shore stations, the Senior Medical Officer shall make a Return, (*form C*), on the first day of every January. Annual return.

ARTICLE IV.**NAVAL RENDEZVOUS, &C.****1.**

Surgeons on recruiting service will be held strictly responsible for the diligent performance of this important duty; and whenever it may appear that recruits are shipped with disabilities, rendering them incapable of performing their respective duties, and existing prior to enlistment, the examining Surgeon shall, when the fact is established to the satisfaction of the Navy Department, be held liable for all expenses incurred for such recruit. Liability of Surgeons.

2.

In case of physical infirmities or defects, not amounting to absolute disqualifications for particular ratings, the Medical Officer shall describe the same minutely, in a letter to the Bureau, and report that no claim for pension is to be based on such defects or infirmities. Defects of particular recruits.

3.

Whenever an applicant is to be physically examined, it shall first be observed that he is sober and clean; and then, in the presence of the Command- Preliminary certificate.

ing Officer, the Surgeon shall attest the signature of the recruit to the following preliminary certificate, (*form Q*,) which shall be retained at the recruiting office.

Certificate of physical examination.

U. S.

186 .

I, _____, on presenting myself to be entered
as _____, at U. S. _____, do hereby
certify:

1st. That I am not subject to fits.

2d. That I have no disease that I know of, presently concealed or likely to be inherited.

3d. That I am not suffering from the consequences of any former disease or hurt.

4th. That I have no stricture or internal piles.

5th. That I know of no reason why I should not be passed; and, finally, that I do not, by this act, acquire or confirm any claims to pension.

4.

Inspection of recruits. After signing the certificate, the applicant shall be sent to the Inspection room, and be required to strip himself, when the surgeon shall proceed with the examination, making notes in the following order:

Mode of inspection. [a] HEIGHT. [b] CHEST MEASURE. [c] GENERAL DEVELOPMENT. [d] INTELLIGENCE. [e] HEAD AND FACE, viz: 1. *Condition of cranium, as to malformation or former injuries*; 2. *Motions of the head*; 3. *Motions of lower jaw*; 4. *Hearing and external ears*; 5. *Eyesight, Eyelids, &c.*; 6. *Nose, particularly for ozæna*; 7. *Tongue, Teeth, Fauces, &c.* [f] GLANDS OF THE NECK. [g] ABDOMEN AND GROINS, according to the following orders: Put the hands back to back, above the head. Cough, [umbilicus.] Cough again, [inguinal rings and groins, and abdomen generally.] [h] PRIVATE PARTS, as follows: With back turned towards the Surgeon, stretch the feet wide apart; stiffen the knees, and bend the body forward till the fingers touch the floor, thus exhibiting the anus and perinæum for observation of hæmorrhoids or fistula, and affording a back view of the scrotum; this position also favors exploration of the spine. Now let the applicant stand up again, and look for hydrocele, extensive varicocele, great inequality in size or absence of testes, as well as other abnormal or diseased conditions. [i] SPINE AND JOINTS, according to the following orders: Whirl the arms round at full length; extend them at right angles to the body, and, from that position, touch the shoulders with the fingers; put the backs of the hands together above the head; bend and extend the fore-arms, and rotate the radius; make extreme motions at the wrists, and then of all the fingers, particularly the forefinger and thumb; stand on one leg and bend the other thigh up towards the abdomen; whirl the thighs; bend and extend the knees; stand a-tiptoe, and come down on the heel two or three times; walk rapidly; hop on both feet. [j] Immediately after these more violent motions, observe whether breathing is unduly hurried, and explore the heart and lungs. [k] GENERAL SURFACE. Look for ulcers, nodes, cicatrices, tumors, eruptions, varicose veins, &c., &c. [l] Under the head of remarks note the applicant's apparent habits, as to sobriety, &c., &c.

5.

Vaccinate recruits. When a recruit is shipped at any other place than a regular Rendezvous, he shall, *in all cases*, be immediately vaccinated.

6.

Between the first and tenth day of January, April, July, and October, ^{Quarterly re-} Surgeons of regular Rendezvous shall forward to this office a summary of such ^{turns.} points of statistical interest as may be of value to the Bureau, together with the abstract of candidates enlisted or rejected.

7.

Surgeons of Marine Rendezvous will be governed, in all respects, by the ^{Marine Ren-} foregoing Instructions for those of Naval Rendezvous. ^{dezvous.}

ARTICLE V.

RECEIVING SHIPS.

1.

When recruits arrive aboard, the Surgeon will repeat the examination of ^{Recruits re-} them, in the manner as ordered for Rendezvous; and, in case of discovering ^{examined.} any defects, he will report to the Commanding Officer that the recruit ought not to be received. [*Regulations, p. 184, paragraph 1041.*]

2.

Every recruit accepted by the Surgeon shall be immediately vaccinated; ^{Vaccination.} and a record of vaccinations and their effects shall be made according to form O, for the quarterly returns.

3.

Requisitions are to be made quarterly, as at Navy-Yards, [*Art. VI, Sec. 4.*] ^{Requisitions.} and outside purchases are prohibited, as at Article VI, Sec. V.

4.

In all matters not relating to recruits, as such, Surgeons of Receiving Ships General duties. will be governed by the rules prescribed at Article III, for "GENERAL DUTIES OF MEDICAL OFFICERS."

ARTICLE VI.

NAVY-YARDS.

1.

Surgeons of Navy-Yards are frequently required to assist in supplying and ^{Supplies to} replenishing the Medical Department of vessels. Such supplies will be drawn ^{vessels.} from articles on hand for distribution, as far as possible, and the remainder will be procured by purchase; for these receipts will be taken, to be forwarded to the Bureau with the Quarterly Returns. If the articles are furnished from the stock already charged to the local account, they will credit their own Summary of Expenses for the current quarter with the value of such issues.

2.

No article is to be returned to the Laboratory, unless there is a probability of its being made fit for reissue.

3.

Articles received from vessels about to be put out of commission, and ^{Returned stores} likely to be required on the station within six months, are to be retained at

Navy-Yards; and Surgeons of the neighboring Hospital and Receiving Ship are to be notified how far they can be supplied from that source before submitting their quarterly requisitions to the Bureau.

4.

Requisitions At the commencement of each quarter ample requisitions for the next three months will be forwarded to the Bureau with the Quarterly Returns.

5.

Prohibition. Current accounts with tradesmen, and outside purchases of all kinds, are strictly prohibited, except in cases of obvious and pressing emergency.

6.

Reissues of stores. All property delivered by Medical Officers of vessels returning from a cruise must be accompanied by an Inventory, and will be kept separate from the station stores; when reissued, duplicate receipts (*form E*) will be taken, as if obtained by purchase; to these receipts, (one of which shall be retained by the Surgeon issuing, and the other forwarded to this Bureau,) an estimated value of all such articles shall be affixed, and the same charged in the Summary of Expenditures (*form K*) for the current quarter.

7.

Bills. Separate accounts will be made of purchases for different vessels or stations, (*see notes to form L*;) and the receipts attached to such bills, when duly approved, shall be sufficient vouchers for the next quarterly expenditures on that score.

8.

Annual returns. Distinct annual returns are required for articles belonging to the Dispensary and of those for distribution.

9.

Mineral acids. MINERAL ACIDS are NEVER to be returned to the Laboratory.

ARTICLE VII.

SEA-GOING SHIPS.

1.

Equip Dispensary. Upon reporting for duty, the Surgeon should immediately proceed to inspect the Dispensary, and the store-rooms allotted for his use, and take measures to insure their complete equipment.

2.

Superfluous articles. He will inspect all articles provided for outfit, and arrange the medicines and instruments for immediate use; if any should seem to him superfluous, or inconvenient to stow securely on board, he may return them, with an inventory, to the Naval Laboratory, if the vessel be at New York, or to the Surgeon of the Navy-Yard or Station, elsewhere; and, in such case, he will take receipts in duplicate, with the price of each article attached, retain one, and, with his first quarterly report, forward the other to this Bureau.

3.

If he desire articles not on the Allowance table, he will make a supplementary requisition for them on the Bureau, explaining the necessity for such articles. Supplementary requisitions.

4.

He will forward directly to this Bureau one of his receipts for outfit, or supplies otherwise obtained from the Laboratory; the other he will retain. Send receipts to bureau.

5.

The Laboratory is not responsible for the breakage of articles properly packed: these must be noted as expended, broken, or damaged. Breakage.

6.

In case of supplies for outfit from a Navy-Yard, duplicate receipts will be given; so also upon requisitions for replenishment; and, in the latter case, a duplicate of receipt must accompany the next quarterly report. Replenishment from navy-yard.

7.

The cost for outfit is not to be included in the "Summary of Expenditures" for any quarter, but to be made up with the final "Return of Hospital property," according to form C. Cost for outfit.

8.

Having secured everything for sea, the Surgeon will open his Medical Journal in due form, first entering the day when the officers and crew were received aboard. Medical journal.

9.

As soon as the condition of the ship may permit, he will examine the crew by divisions, report disqualifications for service aboard, and call for Medical Survey, if necessary; he will also vaccinate all who may require it, and take early occasion to instruct every person aboard in the use of the tourniquet. Examine crew.
Vaccination.
Tourniquet.

10.

By 10 a. m., or as early as possible, daily, he will make report of sick, (*form V.*) in manuscript, to the Commanding Officer, and have a copy of the names so reported put into the Binnacle, for use of the officer of the deck; and he will observe strict conformity between the Binnacle list and the morning report: the names of other sick reporting themselves during the day, may be added to the Binnacle list; and, when serious, such cases shall be verbally reported to the Commanding officer. Morning report.
Binnacle list.

11.

The Surgeon of any vessel temporarily separated from the Flag-ship, may, in obvious and pressing emergency, make purchases upon requisitions approved by his Commanding Officer only; but upon rejoining the Flag-ship, such emergency must be recognized by the approval of the Surgeon of the Fleet and the Commander-in-chief, to the requisition. Requisitions.

12.

Returning to New York from a cruise, all medical property is to be turned over to the Naval Laboratory; at any other port, such property will be transferred to the Naval Laboratory. Transfer of property.

ferred to the Surgeon of the Navy-yard or other depot; and, in every case, an accurate inventory must accompany the transfer.

13.

At the end of a cruise. When the ship is put out of commission, the Surgeon will immediately forward by mail, to the Bureau, his Medical Journal and Prescription-book, with Expenditures of Hospital stores; also a report of the condition of Surgical instruments, and a statement of the causes of damage, if any; and he will deliver, as instructed in the preceding section, all numbers of periodicals received from the Bureau, and make a final "Return of Hospital property," according to form C.

14.

See "General duties." For all points of instructions not embraced in this article, he will refer to that on the "General duties of Medical Officers."

15.

Report of casualties. Finally, he will keep always in readiness for battle, and, as soon as possible after an engagement, report casualties to the Surgeon of the Fleet, and to his Commanding Officer, giving the full name of each man killed or wounded; and he will, as early as possible, prepare, for the statistics of the Bureau, a careful statement of the various injuries incurred, the results of Surgical operations, and whatever other facts may be necessary to make the history of each case complete.

ARTICLE VIII.

SURGEON OF THE FLEET.

1.

Inspect journals, &c. The Surgeon of the Fleet will exercise supervision over all other Medical Officers serving under him; he will observe their professional habits, and, from time to time, inspect their Journals, Instruments, &c.

2.

Reports, &c. He will receive all medical reports and returns, observe that they are free from errors and defects, and forward them, *when found correct*, to this Bureau.

3.

Sanitary measures. He will suggest measures for preserving health aboard all vessels belonging to the fleet.

4.

Before and after battle. On the probability of an engagement, he will take care that the medical department of every vessel is well prepared for the treatment of her wounded; and, after battle, he will make to the Commander-in-chief, and to the Bureau, a summary report of casualties.

5.

Indorse certificates of death, &c. He will carefully examine, and, when he approves, indorse, all certificates of death, (*form U*), and of disability, (*form S*), and reports of Survey, (*form N*), before forwarding them to the Bureau.

6.

He will, from time to time, make requisitions on the Bureau for articles to be distributed, of which he is required to keep a separate account; and from this stock he will, as far as possible, supply medical officers, on requisitions approved by their Commanding Officers, provided that he himself and the Commander-in-Chief also approves the same. Supply requisitions.

7.

When articles are to be purchased to supply any requisition upon him, he will himself make the purchase, and, when practicable, condense the various bills according to model-form L, as for Surgeons of Navy-Yards. Purchases.

8.

As early as possible after securing correct quarterly reports, he will condense them into an Aggregate Report (*form K*) for this Bureau; it will embrace the aggregate of the diseases of the Squadron, current medical expenses, and the remarks of Surgeons on the reverse of the quarterly reports relating to deaths or cases of disability that may give rise to pension claims. Aggregate report.

ARTICLE IX.

BOARDS OF SURVEY.

1.

Surveys on Medical property will be conducted as prescribed by Regulations, Article XXIV, page 188. Surveys, how organized.

2.

In the United States they will be ordered by the Bureau, and abroad by the Surgeon of the Fleet, with approval by the commander-in-chief; and they should always be made in presence of the Flag-ship, so that only Medical Officers (two or more) may be employed on them. Surveys of property.

3.

Articles unfit for further surgical use (such as cotton, linen, wool, lard, &c.) may still be of service elsewhere, in which case they will be so recommended; and if to be destroyed, the Surgeon of the ship or station shall see that the recommendation is effectually carried out. Disposition of condemned stores.

4.

On the arrival of a vessel from her cruise, the Surgical instruments will be surveyed, and the board supplied with a copy of the Surgeon's report of their condition. (*Art. VII, Sec. 13.*) Instruments.

5.

PERSONAL SURVEYS: Next to the preservation of life and limb, these are the most interesting and important duties assigned exclusively to Medical officers; for they concern humanity to the disabled and bereaved, and justice to the Government. Upon them the Commissioner of Pensions is obliged to found his decisions; and he is strictly governed by the FACTS they exhibit. Sound opinions, in doubtful cases, receive due consideration; but none, however Personal surveys.

Facts. authoritative, can be taken against, or without, FACTS, whether the finding be positive or negative. *Positively*, the Board finds "*Origin in line of duty*;" (by gunshot wound, or by exposure to endemic, epidemic or climatic causes, &c., &c.: *Negatively*, "*No evidence of origin in line of duty*;" (because the person surveyed is proved not to have been exposed at duty; that he was not engaged in the kind of duty likely to result in that injury; or that the Board discredits his own statement and has no other evidence, &c., &c.) These are the main principles upon which reports of personal surveys are founded.

6.

The points of the report required by form N, are the following:

1. PRESENT CONDITION.

Phrases. This should be expressed by set phrases: "UNFIT FOR DUTY;" (this unfitness is *temporary*, and may sometimes be of definite duration;) "UNFIT FOR SERVICE;" (this means *permanent* unfitness for the Naval service.) If no unfitness be found, the Report need not be continued beyond a phrase to that effect, unless the Board have remarks to make under the head of "Recommendation."

2. DISEASE.

Avoid technical terms. Give name in common use, instead of technical terms supposed to be intelligible only to the profession; and state whether *acute* or *chronic*, and what part affected.

3. DURATION.

Period. In regard to pension claims, it is necessary for the Board to approximate as nearly as it can to a definite period.

4. RECOMMENDATION.

"Detached." Officers may be sent to Hospital, or *detached* or *detailed*: See Circular, June 25, 1862, Pension, in whole or in part. *e. g.*, *Half-pension, as considered one half disabled from obtaining subsistence or labor.*

"Detailed." Shipped men disabled in line of duty, or readily curable, should be sent to Hospital for treatment; otherwise, for discharge.

5. ORIGIN.

Whether decided to be *in line of duty*, or *not in line of duty*, state facts, with time and place of occurrence, or dates between which there was continuous exposure to any morbid cause; and, to this end, quote Hospital-ticket, Medical Journal, Register of Patients, or any other original record. If the testimony of the person surveyed is the only evidence to be had, adopt or reject it in terms.

7.

Prohibition. In cases of surveys, and in all other matters connected with evidence of Pension claims, Medical Officers are forbidden to give information to agents or other individuals: all such persons must be referred to the Commissioner of Pensions.

ARTICLE X.

HOSPITALS.—Form of Admission.

1.

Hospital ticket. Patients are admitted according to Hospital-ticket, (*form G*;) but, in cases of emergency, that may be delayed until the day after admission.

2.

Officers may be received into Hospital upon an order from the Commandant of the Station, or by the Surgeon in charge; in either case, it will be necessary, when recording the facts of the case, to note by whose authority the patient was admitted. Officers, how admitted.

3.

Officers with chronic disorders not likely to be benefited by medical treatment, will not be retained in any Naval Hospital over four months; and no officer will be a second time received into a Naval Hospital on account of any disease or disability for which he has already for four months had the advantage of medical treatment in such an establishment. Only for four months.

4.

No Officer in Hospital shall be entitled to any service except that of the regular Hospital attendants; *patients*, whether officers or enlisted men, are objects of equal solicitude to the Government.

The following forms are to be observed in admitting any patient:

(a.) When the Hospital ticket is found to be correct, indorse and file it, with any accompanying papers relating to the history of the case; if defective, return it to the Surgeon signing, directly, when he is at hand, or, in case he be abroad or detached, through the Bureau.

(b.) Enter name, &c., as follows: 1st, in order of *numbers*, in a DESCRIPTIVE BOOK, which is the current Memorandum of Patients received: 2nd, in *alphabetical order*, in a LIST OF PATIENTS, which thus becomes a current form M., whose pages must be wound up at the end of every quarter, and reopened at the beginning of the next, with the names of Patients "*continued to next quarter*:" 3rd, in the GENERAL REGISTER OF PATIENTS, which is the permanent Hospital record, for reference in case of future inquiries; finally, on the morning of admission, in the JOURNAL OF SUBSISTENCE, as the patient's ration is to be stopped that day. Form of admission.

(c.) Open Case paper, (*form X*.)

(d.) Whether Seaman or Marine, from the Receiving Ship or other vessel, send ration notice to his own Paymaster; if a Marine from neighboring Barracks, serve the ration notice on his Commanding Officer. Case-paper. Ration-notice.

5.

FORM OF DISCHARGE.

(a.) Seamen desiring it, and having no pension claims, to be recommended to the Bureau for final discharge, if likely to be long unfit for duty; when apparently disabled in line of duty, to be similarly recommended, with request for survey, so as to settle their pension claims before they leave the Hospital. Discharge. Survey for discharge.

(b.) The discharge of a Marine requires a certificate of ordinary disability, [*form S*,] to be sent, in triplicate, to the Commanding Marine Officer, who causes the descriptive list to be filled, retains one copy, and returns the other two to the Surgeon in charge, for him to forward to the Commandant of the Station. Marines.

- Certificates. (c.) The record of *facts*, appended to certificates of any kind, is to be copied into the Hospital "CERTIFICATE BOOK."
- General Register. (d.) When any patient having pension claims receives his discharge, it shall be noted, that day, in the "GENERAL REGISTER," and "JOURNAL OF SUBSISTENCE," and in the "CASE BOOK," with the number of his "CASE PAPER," as also in all other Hospital records, where his name appears: meanwhile his Case paper must be filed with the Hospital ticket attached, and a memorandum of his precise condition as to Pension claims; the same for patients without claims, except the Case-book record.
- Case-book.
- Report discharges to all Commanding Officers. (e.) Report all discharges to the Commandant of the Station, and, in cases of Seamen or Marines belonging to the Receiving Ship or other vessel, to the Commanding Officer, with notice to the Paymaster, so that he may reissue rations; and make a similar report of Marines from Barracks, to their Commanding Officer.

6.

DAILY DUTIES.

- Daily Duties. (a.) Immediately after breakfast, and at nightfall, make regular visit to patients, and inspect wards.
- (b.) Enter in the diet-table, (*form Z*), under heading "*No. of Bed*," the orders for Special diet.
- (c.) Keep up Case papers.
- (d.) Write up Journal of Subsistence for the previous day.
- (e.) Receive gate-keeper's reports of tickets of leave.
- (f.) Inspect Meteorological Register.
- (g.) When dinner is reported, inspect food on the tables.
- (h.) Whenever matured, forward to the Bureau the following papers:
- Papers to forward.
1. CERTIFICATE OF DEATH, in duplicate.
 2. In one envelope, and accompanied by letter of advice, REPORTS OF SURVEYS, in duplicate, MEMORIALS FOR PENSION, and Paymaster's CERTIFICATE OF DISCHARGE, single.

7.

WEEKLY DUTIES.

- Weekly Duties. (a.) On Sunday morning, complete and sign WEEKLY REPORT OF SICK, [*form I*], for Commandant, and REPORT OF BEDS, &C., [*form W*], for Bureau.
- [b.] On Monday morning, forward Sunday reports, with letter of recommendation, [*form Y*.] to Bureau, for *Discharges*, and *Survey contemplating Discharge*.

8.

QUARTERLY DUTIES.

- [a.] *Form K*, with its proper vouchers of Expenditures.
- Quarterly Duties. [b.] *Separate Vouchers* for repairs and improvements of buildings and grounds.
- [c.] *Requisition*, in duplicate, contemplating the whole ensuing quarter.

[d.] "Abstract of Patients," [form M.] to Bureau of Medicine and Surgery, and a duplicate of the same to the Bureau of Provisions and Clothing; also similar account of Marines at a post, to their Commanding officer.

[e.] Complete entries in the book of "Receipts and Expenditures," of Medicines, Stores, &c., received during the quarter.

9.

At the end of the fourth quarter, complete inventory for the year, and prepare "Return," [form C.] for Bureau, with account of Expenditures of Annual Return. Hospital Stores, [form H.]

10.

Surgeons of Hospitals are positively forbidden to make any changes in Hospital buildings or grounds, without permission from the Bureau. Hospital grounds.

ARTICLE XI.

NAVAL ASYLUM.

The Medical Department of this establishment will be governed by the rules Asylum. for other Hospitals.

ARTICLE XII.

NAVAL LABORATORY.

1.

The Director of the Laboratory will receive timely notification of the Laboratory. probable force to be kept afloat; and, for this and other current wants, he will keep on hand, by manufacture or otherwise, an adequate stock of the articles Stock to be kept on hand. enumerated in the allowance table.

2.

Whenever any vessel is to be got ready for sea, he will be notified to supply her outfit; and, on forwarding it to her, he will transmit form B, in duplicate, Notification for outfit. to the Senior Medical officer aboard, who, after ascertaining that the invoice is correct, will sign both the attached receipts, retain one of the forms, and send the other, by mail, to this Bureau.

3.

In plain cases of emergency, the Director may make irregular issues to the Surgeons of the Hospital, Navy Yard and Receiving Ship, at New York, to be included in their next quarterly requisition; and, under the same circumstances, he may furnish requisite articles to vessels in commission at New York; Irregular issues. in the latter case, however, the Bureau must be immediately notified; and, in all cases, deviations from quarterly requisitions must be discouraged, as involving undue labor.

4.

Articles returned by Surgeons must be accompanied by an Inventory, the omission of which shall be reported, by the Director, to this Bureau; and, upon verifying such inventory, he shall make receipts in duplicate, one of which shall be sent to the Surgeon to be credited, and the other to the Bureau; then the Returned articles.

returned Articles shall be held in the general stock, and accounted for at Laboratory prices, or less, according to degree of deterioration.

5.

The Laboratory is not responsible for loss or breakage of articles properly packed; nor shall such loss be made good in any other way than by supplementary requisition.

ARTICLE XIII.

PASSED ASSISTANT AND ASSISTANT SURGEONS.

Assistant Sur-
geons.

When acting under the orders of their Seniors, they will be held responsible for intelligent and ready obedience; in separate charge, they will be governed by these Instructions, with which they are expected to be familiar at all points, and upon which Assistant Surgeons will be strictly examined.

ARTICLE XIV.

FORWARD AND PETTY OFFICERS OF THE MEDICAL STAFF.

Precedence.

The following is the order of assimilated rank of the Forward and Petty officers:

(a.) APOTHECARY OF THE 1ST CLASS, with Boatswain:

(b.) APOTHECARY OF THE 2D CLASS, with Boatswain's Mate in charge:

(c.) APOTHECARY OF THE 3D CLASS, with Boatswain's Mate: (*See Circular December 8, 1866.*)

(d.) NURSE.

Prohibitory.

These, and all other persons employed in the Medical Department of the Navy, are absolutely prohibited from accepting donations or bequests from patients or contractors, or the friends of either; and from acting as Administrator or Executor, or receiving on deposit any article of value from any patient.

P. J. HORWITZ,

Chief of the Bureau of Medicine and Surgery.

FORMS.

The following models, with their examples *in italics*, are intended to convey what could not be conveniently embodied in the text, but to have all the authority of orders. Medical officers, when about to fill up any form, are expected to avail themselves of its proper model.

- A. Allowance table.
- B. Requisition for outfit.
- C. Return of hospital property.
- D. Requisition for replenishment.
- E. Receipt for replenishment.
- F. Register of patients.
- G. Hospital ticket.
- H. Expenditures of hospital stores.
- I. Weekly report of sick in hospital.
- J. Prescriptions on shipboard.
- K. Quarterly report of sick.
- L. Bill form.
- M. Abstracts of patients in hospital.
- N. Medical survey.
- O. Report of vaccinations.
- P. Nomenclature of diseases.
- Q. Certificate of physical examination.
- R. Application for pension.
- S. Certificate of ordinary disability.
- T. Certificate for pension.
- U. Certificate of death.
- V. Morning report of sick on shipboard
- W. Hospital report of beds, &c.
- X. Hospital case-paper.
- Y. Hospital recommendation for discharge &c
- Z. Diet tables.

Allowance table.

Articles.	100 to 200 men.	200 to 400 men.	400 to 500 men.	Over 500 men.	Articles.	100 to 200 men.	200 to 400 men.	400 to 500 men.	Over 500 men.
Acaciæ pulvislb.	2	4	6	8	Hydrarg: unguentumlb.	1	2	3	4
Acidum aceticumlb.	1	1	1	2	nitrat: unguent:lb.	1	2	3	4
benzoicumoz.	1	1	1	2	Hydrarg cum cretâoz.	1	2	3	4
citricumlb.	1	1	1	2	Hyoscyami ext:oz.	1	2	3	4
muriaticumoz.	2	4	8	16	Iodiniumoz.	1	2	3	4
nitricumoz.	2	4	8	16	Ipecacuanhæ pulvislb.	1	1	1	2
sulph: aromat:lb.	1	1	1	2	comp:lb.	1	2	3	4
sulphurosumlb.	1	1	1	2	Jalapæ pulvislb.	1	2	3	4
tannic:oz.	4	6	8		Lavandulæ spts: comp:lb.	1	2	3	4
tartaric:lb.	2	4	6		Linî farinalb.	15	30	50	75
Aconiti: rad: tinct:lb.	1	1	1	3	Linumlb.	5	10	15	20
Adepslb.	1	2	3	4	Lupulinæ ext: fluidlb.	1	1	1	2
Adipis ceratumlb.	2	4	6	10	Magnesialb.	1	1	1	2
Ætherlb.	1	2	3	4	Magnesia carbonasoz.	4	6	8	12
Æth: spts: co:lb.	1	1	1	2	sulphaslb.	20	50	75	100
nitr:lb.	1	3	4	6	Mel despumatumlb.	1	2	3	4
Alcoholgall.	1	3	6	8	Menth: piperit: oleumoz.	1	2	2	3
Aloeoz.	1	2	2	4	Morphiæ acetâsoz.	1	1	1	2
Alumenlb.	1	1	2	2	sulphasoz.	1	2	3	4
Ammonia aqualb.	1	3	4	6	Morrhæ oleumpts.	12	18	24	36
carbonaslb.	1	1	2	3	Myrrhæ tinct:oz.	8	12	16	24
muriaslb.	1	1	1	2	Olivæ oleumpts.	4	12	12	18
spts: aromat:lb.	1	1	1	2	Opî acetumoz.	4	8	12	16
Anisi oleumoz.	1	1	1	2	pulvislb.	4	6	8	12
Anthemislb.	1	1	2	4	tincturalb.	2	4	6	8
Antimonii et potassæ tart:oz.	1	3	6	8	camphorat:lb.	2	4	6	8
Argentî nitrâsoz.	1	1	1	2	Pil: cath: comp:oz.	4	8	12	16
fusaoz.	2	4	6	8	laxativoz.	4	6	8	12
Arnica tinct:lb.	1	2	3	4	Pix burgundicalb.	1	2	3	4
Asafœtidaoz.	2	4	6	8	Plumbi acetâslb.	1	2	3	4
Atropiæ sulphasdr.	1	1	1	1	nitrâslb.	2	4	8	12
Belladon: extract:oz.	1	1	2	2	Potassæ arsenit: liquoroz.	4	8	8	16
Bismuth: carb:oz.	1	2	3	4	bicarbonaslb.	1	1	1	2
Buchu: ex: fl:lb.	1	1	1	1	bitartâslb.	1	2	3	4
Camphoralb.	1	2	3	4	chloraslb.	1	2	3	4
Cantharidis ceratumlb.	2	3	4	5	et sodæ tartâslb.	4	6	8	10
tinct:lb.	1	1	1	2	nitrâslb.	1	1	1	2
Capsici tinct:lb.	1	1	1	2	permanganasoz.	2	4	4	8
Caryophilli ol:oz.	1	1	1	2	Potassii bromidumlb.	1	1	2	2
Catechulb.	1	1	1	1	iodidumlb.	1	2	3	4
Cera albalb.	1	2	3	4	Pruni virgin: ext: fluidlb.	1	1	1	1
Chloroformum purificatlb.	1	2	4	6	Quassialb.	1	2	2	3
Cinchonæ tinct: comp:lb.	1	2	3	4	Quinæ sulphasoz.	10	16	20	24
Colchici rad: ext: fluidoz.	2	4	6	8	Resinæ ceratumlb.	2	4	6	8
tincturalb.	1	2	3	4	Ricini oleumpts.	24	36	48	60
Collodumoz.	1	2	3	4	Rhei pulvislb.	1	1	2	3
Colocyth: extr: comp:oz.	1	2	4	8	Sabinæ ceratumlb.	1	2	3	4
Conii extract:oz.	1	1	1	2	Sapolb.	4	6	8	12
Copaibalb.	2	4	5	6	Saponis linimentumlb.	2	4	6	8
Copaibæ ol:oz.	1	2	4	6	Sarsaparil: ext: fluid: comp:lb.	1	1	2	3
Creasotumoz.	1	2	3	4	Scillæ syrup:lb.	4	6	8	12
Creta preparat:lb.	1	1	2	3	Senegalb.	1	1	1	1
Cubebæ ext: fl:oz.	4	6	8	16	Sennæ confectiolb.	1	1	1	1
Cupri sulphasoz.	4	6	8	12	Sennæ ex: fl:lb.	1	2	3	4
Digitalis tinct:oz.	2	4	6	8	Serpentarialb.	1	1	1	1
Ferri chloridi tinct:lb.	1	2	3	4	Sinapis pulv:lb.	2	3	4	5
et quinæ citrasoz.	1	2	3	4	Sodæ bicarbonaslb.	1	2	3	4
iodidi syrupuslb.	1	2	3	4	boraslb.	1	1	1	1
pyrophosphaslb.	1	1	2	3	chlorinat: liq:pts.	2	4	6	8
subsulph: liq:oz.	8	12	16	24	Strychniadr.	1	1	1	1
Ferrum redactumoz.	2	4	6	8	Sulphur lotumlb.	1	2	3	4
Gentianalb.	1	1	2	3	Terebithinæ oleumpts.	1	2	3	4
Gentianæ tinct: comp:lb.	1	2	3	4	Tiglli oleumoz.	1	2	2	3
Gentian: extr:oz.	2	4	6	8	Tolutani tinct:lb.	1	1	1	2
Glycerinalb.	1	1	1	2	Ulmî fulvæ: pulv:lb.	1	2	4	6
Glycyrrhizæ extract:lb.	2	4	6	8	Valerianæ ex: fl:lb.	1	1	1	1
pulvisoz.	4	8	12	16	Verat: virid: tr:oz.	1	1	2	4
Guaiaci tinct: ammoniat:lb.	1	1	1	2	Zinci acetâsoz.	1	2	4	6
Hydrarg: chlorid: cor:oz.	1	2	2	4	carb: præcipoz.	2	4	8	12
chlorid: nitre:lb.	1	1	2	3	sulphasoz.	2	4	8	12
pil:lb.	1	1	1	2	Zingiber: tinct:lb.	2	3	3	4
pil: aa gr: voz.	2	4	6	8					

A.—Allowance table—Continued.

Articles.	100 to 200 men.	200 to 400 men.	400 to 500 men.	Over 500 men.	Articles.	100 to 200 men.	200 to 400 men.	400 to 500 men.	Over 500 men.
HOSPITAL STORES.					Cupping-glasses	No. 12	12	18	18
Ale	botts. 12	24	36	48	Flannel	yds. 5	8	10	12
Arrow root	lb. 4	8	12	16	Isinglass plaster	yds. 1	2	3	4
Brandy	pts. 12	24	36	48	Lancets, spring	No. 1	1	1	1
Extract of beef	lb. 1	2	3	4	" " flem	No. 2	2	2	2
Milk	caus. 4	6	8	12	" " thumb	No. 2	2	6	8
Nutmegs	oz. 2	2	4	6	Lint, patent	lb. 5	10	15	20
Soup, preserved	cans. 6	8	12	16	Muslin	pieces. 1	2	3	4
Sugar, white	lb. 5	10	15	20	Oiled muslin	yds. 5	5	5	10
Tapioca	lb. 2	4	6	8	Pencils, hair	No. 6	12	18	24
Tea, black	lb. 2	3	5	6	" " lb.	lb. ½	½	½	1
Whiskey	pts. 24	36	48	60	Pocket cases, No. 1	No. 1	2	2	3
Wine, port	pts. 12	24	36	48	Razor	No. 1	1	1	1
sherry	pts. 12	24	36	48	Razor-strop	No. 1	1	1	1
DISPENSARY FURNITURE.					Scarificators	No. 1	2	2	2
Bottle clasps	No. q. s.	q. s.	q. s.	q. s.	Shaving box	No. 1	1	1	1
Bottles, tincture	pint. No.	"	"	"	brush	No. 1	1	1	1
8 oz.	No. " "	"	"	"	Silk, green	yds. ½	½	1	1
4 oz.	No. " "	"	"	"	saddler's	oz. 1	1	2	2
1 oz.	No. " "	"	"	"	Spirit lamp	No. 1	1	1	1
½ oz.	No. " "	"	"	"	Splints	set. 1	1	1	1
salt-mouth, pint.	No. " "	"	"	"	Sponge	lb. 1	2	3	4
8 oz.	No. " "	"	"	"	Stethoscope	No. 1	1	1	1
4 oz.	No. " "	"	"	"	Surgical case and cover	No. 1	1	1	1
2 oz.	No. " "	"	"	"	Syringes, enema	No. 1	2	2	2
1 oz.	No. " "	"	"	"	P. glass	No. 3	3	4	8
Corks, bottle	gro. ½	½	½	½	P. rubber	No. 3	4	6	8
vial	gro. 1	1	2	2	self injecting	No. 1	1	1	1
Corkscrew	No. 1	1	2	2	Tape	pieces. 6	12	12	18
Funnels, glass	No. 1	1	2	2	Test tubes	No. 2	4	6	6
gutta-percha	No. 1	1	1	1	Tooth drawing instruments	set. 1	1	1	2
Galleiups	No. 4	6	8	12	Tourniquets, screw	No. 5	10	15	20
Grater, nutmeg	No. 1	1	1	1	Trusses, single	No. 2	4	6	8
Jars, delf, pint.	No. q. s.	q. s.	q. s.	q. s.	suspensory	No. 4	6	8	12
½ pint.	No. " "	"	"	"	Urinals, glass	No. 2	2	2	3
4 oz.	No. " "	"	"	"	Vaccine crusts	No. 2	3	4	6
Lamp, nursery	No. 1	1	2	2	BEDDING.				
Measure, tin, pint.	No. 1	1	1	2	Bedspreads	No. 4	8	12	18
½ pint.	No. 1	1	1	1	Blankets	No. 2	4	8	12
glass, 8 oz.	No. 1	1	2	2	Mattresses, hair	No. 2	4	6	8
4 oz.	No. 1	1	2	2	Pillows	No. 2	4	6	8
2 oz.	No. 1	1	2	2	Pillow cases	No. 4	8	12	16
1 oz.	No. 1	1	2	2	India-rubber	No. 1	1	2	2
1 drachm	No. 1	1	1	1	Sheets, cotton	No. 6	12	24	36
Mortar and pestle, glass	No. 1	1	1	2	India-rubber	No. 1	2	2	2
wedgewood. No. 1	2	2	2	2	Towels	No. 6	12	18	24
Pill boxes, paper	pap. 3	5	8	12	HOSPITAL AND KITCHEN FURNITURE.				
wood	doz. 1	2	3	4	Basin and water jug	No. 1	1	1	1
Pill-tile	No. 1	1	1	2	Basins, tin	No. 2	2	3	4
Scales & weights, apothecary's sets	No. 1	1	2	2	Bowls, pint.	No. 2	2	4	6
Scissors	pairs. 2	2	3	4	Brush, dust	No. 1	1	2	2
Sheepskins	No. 4	8	12	18	Buckets, tin	No. 1	1	2	2
Spatula, 6-inch	No. 1	1	1	1	wood	No. 1	1	2	2
5-inch	No. 1	1	1	1	Candlesticks	No. 2	2	4	4
4-inch	No. 1	1	2	2	Chairs	No. 2	3	4	4
3-inch	No. 1	1	2	2	Close stools	No. 1	1	1	1
fire	No. 1	1	1	1	Ladle	No. 1	1	1	1
Twine	lb. ½	½	1	2	Lamp, hanging	No. 1	2	2	2
Vials, assorted	doz. 3	4	6	8	Mugs	No. 1	2	4	6
Weights, apothecary's extra	set. 1	1	2	2	Pans	No. 1	2	3	4
SURGICAL INSTRUMENTS AND APPLIANCES.					Pitchers, metal	No. 1	2	2	3
Adhesive plaster	yds. 5	10	10	20	Saucepans	No. 1	2	3	4
Amputating, trephining, &c.	set. 1	1	1	1	Shovels, dust	No. 1	1	1	1
Basins, bleeding	No. 1	1	1	1	Spit cups	No. 1	2	3	4
Bed pan	No. 1	1	2	2	Spoons, table	No. 4	6	8	12
Binder's boards	No. 2	2	4	6	tea	No. 4	6	8	12
Bougies, gum-elastic	No. 6	12	12	18	Table, writing	No. 1	1	1	1
Buckskins	No. 1	1	2	2	Tea pot	No. 1	1	1	1
Catheters, gum-elastic	No. 6	12	12	18	Tub, foot	No. 1	1	1	1
					Tumblers	No. 2	3	4	6
					Wine glasses	No. 2	3	4	6

A.—Allowance table—Continued.

Articles.	100 to 200 men.	200 to 400 men.	400 to 500 men.	Over 500 men.	Articles.	100 to 200 men.	200 to 400 men.	400 to 500 men.	Over 500 men.
BOOKS AND STATIONERY.					Paper, envelope.....quires.	1	2	2	3
Blank books, foolscap, 4 qrs..No.	2	2	3	4	filtering.....quires.	$\frac{1}{2}$	$\frac{1}{2}$	1	1
2 qrs..No.	2	2	3	4	foolscap.....ream.	$\frac{1}{2}$	$\frac{1}{2}$	1	1
small quarto.....No.	2	3	3	4	official.....ream.	$\frac{1}{2}$	$\frac{1}{2}$	1	1
Blank forms.....No.	q. s.	q. s.	q. s.	q. s.	letter.....ream.	$\frac{1}{2}$	$\frac{1}{2}$	1	2
Dispensatory, U. S.....No.	1	1	1	1	ruled, note.....ream.	$\frac{1}{2}$	$\frac{1}{2}$	1	1
Envelopes, official.....No.	50	50	100	100	wrapping, blue.....ream.	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$
small.....No.	50	50	100	100	white.....ream.	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	1
Erasure knife.....No.	1	1	2	2	Penholders.....No.	6	12	12	18
Formulary.....No.	1	1	1	1	Penknives.....No.	1	2	3	3
India-rubber.....pieces.	1	1	2	2	Pens, steel.....boxes.	1	2	3	3
Ink, black.....botts.	1	2	4	6	Portfolios.....No.	1	1	2	2
red.....botts.	1	1	1	2	Quills.....No.	25	25	25	25
Inkstands.....No.	1	2	3	4	Ruler.....No.	1	1	1	1
Lead pencils.....No.	6	12	18	24	Sealing wax.....oz.	2	4	4	4
Medical Journals.....No.	1	2	3	3	Slate, porcelain.....No.	1	1	2	2
Paper, blotting.....quires.	1	2	2	3	Wafers.....oz.	1	2	2	2

Medicine chest for eighty to one hundred men.

Articles.	Quantity.	Articles.	Quantity.
MEDICINES.			
Acaciæ pulvis	oz. 4	Ipecacuanhæ pulvis, comp.....	oz. 1
Acidum citric.....	oz. 4	Jalapæ pulvis	oz. 1
Acidum sulphuric, aromat.....	oz. 1	Lini farina	lb. 3
Acidum tannicum	oz. $\frac{1}{2}$	Magnesia	oz. 1
Acidum tartaricum	oz. 2	Magnesia sulphas	lb. 5
Adeps	oz. 4	Menthæ pip. oleum	oz. 1
Adipis ceratum	oz. 8	Morphiæ sulphas	oz. $\frac{1}{4}$
Æther	oz. 5	Olivæ oleum	botts. 1
Ætheris spiritus compositus.....	oz. 3	Opii pulvis	oz. 2
Ætheris spiritus nitrosi	oz. 5	Opii tinctura.....	oz. 5
Alcohol	oz. 5	Opii tinctura camph.....	oz. 5
Aloe.....	oz. 1	Pilulæ cath. comp.....	No. 200
Ammonia aqua	oz. 5	Pilulæ laxativæ.....	No. 100
Ammonia carbonas	oz. 2	Plumbi acetas	oz. 3
Ammonia spiritus aromaticus	oz. 2	Plumbi nitras	oz. 8
Antimonii et potassæ tartras	oz. 1	Podophylli resina	oz. $\frac{1}{4}$
Argenti nitras, fusa	oz. 1	Potassæ arsenit. liquor.....	oz. 1
Arnicae tinctura.....	oz. 5	Potassæ bitartras	oz. 4
Camphora.....	oz. 2	Potassæ et sodæ tartras	oz. 4
Cantharidis ceratum	oz. 8	Potassæ nitras	oz. 3
Capsici tinctura.....	oz. 5	Potassii iodidum.....	oz. 2
Caryophylli oleum	oz. 1	Quinæ sulphas.....	oz. 4
Chloroformum purificat.....	oz. 8	Resinæ ceratum	oz. 8
Colehici sem. tinctura.....	oz. 5	Ricini oleum	botts. 3
Collodium.....	oz. 1	Rhei pulvis	oz. 2
Copaiba.....	oz. 5	Sapo	lb. 1
Copaibæ oleum	oz. 1	Saponis linimentum	oz. 5
Creasotum	oz. 1	Scillæ syrupus	oz. 8
Creta præparata	oz. 3	Sennæ ext. fluid	oz. 5
Ferri chloridi tinct	oz. 1	Sinapis pulvis	lb. 1
Ferri subsulphas.....	oz. $\frac{1}{2}$	Sodæ bicarbonas	oz. 4
Glycyrrhizæ ext.....	oz. 4	Sodæ boras	oz. 4
Guaiaci tinct. ammoniat.....	oz. 5	Sulphur lotum	oz. 4
Hydrarg. chlor. mite.....	oz. 3	Terebinthinæ oleum	lb. 1
Hydrarg. pilulæ, ana. gr. V	No. 200	Tiglii oleum.....	oz. 1
Hydrarg. unguentum	oz. 3	Tolutani tinctura	oz. 5
Hydrarg. nitratis unguentum.....	oz. 1	Ulmi fulvæ pulv	lb. 1
Ipecacuanhæ pulvis	oz. 1	Zinci acetas	oz. 1
		Zinci sulphas.....	oz. 1
		Zingiberis tinctura.....	oz. 5

Medicine chest for eighty to one hundred men.

Articles.	Quantity.	Articles.	Quantity.
HOSPITAL STORES.			
Arrowroot.....lb.	2	Lancet, spring.....No.	1
Extract of beef.....lb.	10	Lancet, fleam.....No.	2
Milk.....cans.	5	Lancet, thumb.....No.	2
Soup.....cans.	1	Lint, patent.....lb.	1
Sugar, white.....lb.	2	Muslin.....yds.	10
Tapioca.....lb.	1	Oiled muslin.....yds.	3
Whiskey.....bot.	3	Pencils, hair.....No.	6
Wine, port.....bot.	1	Pins.....oz.	2
Wine, sherry.....bot.	1	Pocket-case.....No.	1
		Scarificator.....No.	1
DISPENSARY FURNITURE.		Silk, green.....yds.	$\frac{1}{2}$
Bottle-clasps.....qs.		Silk, saddlers.....oz.	$\frac{1}{4}$
Bottles, tincture, 4 oz.....qs.		Sponge.....oz.	4
Bottles, tincture, 1 oz.....qs.		Syringe, enema.....No.	1
Bottles, salt-mouth, 4 oz.....No.	20	Syringe, p. rubber.....No.	2
Bottles, salt-mouth, 2 oz.....No.	10	Syringe, p. glass.....No.	2
Bottles, salt-mouth, 1 oz.....No.	11	Tourniquets, screw.....No.	2
Corks, vial.....gross	$\frac{1}{2}$	Trusses, suspensory.....No.	3
Corkscrew.....No.	1	Urinals.....No.	1
Funnels, glass.....No.	1	Vaccin e crust.....No.	1
Jars, delf, $\frac{1}{4}$ pint.....No.	6		
Measure, glass, 1 oz.....No.	1	BEDDING.	
Measure, glass, 1 dr.....No.	1	Towels.....No.	6
Mortar and pestle, wedgewood.....No.	1		
Pill boxes, paper.....paper	$\frac{1}{4}$	HOSPITAL AND KITCHEN FURNITURE.	
Pill tile.....No.	4	Basin, tin.....No.	1
Scales and wts., apoth.....set	1	Pitcher, metal.....No.	1
Scissors.....pairs	1	Spoon, table.....No.	1
Sheepskin.....No.	1	Spoon, tea.....No.	1
Spatula.....No.	1	Tumblers.....No.	2
Twine.....lb.	$\frac{1}{4}$		
Vials, assorted.....doz.	1	BOOKS AND STATIONERY.	
		Blank books, foolscap.....No.	1
SURGICAL INSTRUMENTS AND AP- PLIANCES.		Blank books, small.....No.	1
Adhesive plaster.....yds.	5	Formulary.....No.	1
Amputating, trephining, and dental instruments.....set	1	Ink, black.....bot.	1
Bandages.....No.	12	Inkstand.....No.	1
Basin, bleeding.....No.	1	Lead pencils.....No.	2
Bed-pan.....No.	1	Paper, cap.....quires	4
Binders' boards.....No.	2	Paper, envelope.....quires	1
Bougies, gum elastic.....No.	6	Paper, letter.....quires	2
Catheters, gum elastic.....No.	6	Paper, wrapping, white.....quires	1
Catheters, silver.....No.	2	Penholders.....No.	6
Cupping-glasses.....No.	6	Penknife.....No.	1
Flannel.....yds.	2	Pens, steel, box.....No.	1
		Portfolio.....No.	1
		Quills.....No.	6
		Ruler.....No.	1
		Wafers.....oz.	1

THE SET OF SPLINTS

CONSISTS OF

A double inclined plane.

A long splint, for fractures of the lower extremities, with a belt and perineal pad and strap.

A short carved splint, for the inside of the thigh.

Two carved splints, for general use.

(All these have pads fitted and tied to them.)

A set of leathered wooden splints.

Two sheets of cotton wadding.

A package of tow.

The double inclined plane has the lower part so arranged as to be easily detached and used separately as a fracture box when required; it has also large buttons on the bottom, which, when turned crosswise, make the apparatus rest more firmly on the mattress.

The long splint, for the lower extremities, is adapted for the use of an adhesive plaster extending band. A strip of adhesive plaster, about two inches wide, is to be applied to the limb in the direction of its axis from the seat of fracture, down one side and up the other, leaving a loop or stirrup under the sole of the foot. The whole is then enveloped with a roller bandage, applied with a moderate degree of firmness. A thin piece of board, about two inches square, is made to adhere to the inside of the loop or stirrup at the sole of the foot, and around this, and over the hook of the splint, a piece of tape is passed, by which to make extension.

A pocket is made in the belt to receive the upper end of the splint, and the buckles on the outside of the pocket receive the ends of the perineal straps for counter extension.

To adapt the splint to opposite sides it is necessary only to take out the hook and adjust it so that the opening may look upward.

CONTENTS OF SURGICAL CASE.

AMPUTATING SET.

One large saw.
One metacarpal saw.
One long straight knife.
One short straight knife.
One catlin.
One scalpel.
One tenaculum.
One bone forceps.
One artery forceps.
One tourniquet.
Six needles.

TREPHING SET.

Two trephines.
One Hey's saw.
One elevator.
One brush.
Four scalpels.

MINOR OPERATING INSTRUMENTS.

One sharp-pointed curved bistoury.
One blunt-pointed curved bistoury.
One curved hernia bistoury.
One aneurism needle.
One tenaculum.
One artery forceps.
One pair of scissors.
Two silver catheters, No. 4 and No. 6.
Six dilators, Nos. 1 to 12.
One stomach and self-injecting apparatus.
One bullet forceps.
One ear syringe, with trocar attachment for hydrocele.
One curved trocar.
One straight trocar.
One tongue depressor.
One hone.
One probang.

C.

I CERTIFY that the expense represented in the following account has been incurred only in public service, and that I believe this to be a correct

RETURN OF HOSPITAL PROPERTY.

for the (*cruise or period*) commencing 186 ,
and ending 186 , (*at or aboard*)
U. S. viz:

Outfit.....	\$
Replenishment.....	\$

Total of Receipts	\$
Transferred to Surgeon	U. S. N.
U. S. (<i>Navy-Yard, Boston,</i>)	186 , \$

Expense between above dates.....\$

Surgeon, U. S. N.

U. S. _____ 186 .

Received the articles named in the following inventory, all in good condition for future use, except those noted in red ink; prices according to original receipts to Laboratory, &c., or as shown by bills.

Surgeon, U. S. Navy.

Articles.	Quantity.	Dolls.	Cts.	Articles.	Quantity.	Dolls.	Cts.
(Names of articles as in Allowance table.)				Brought up:			
Acaciæ pulv -----	lb. 4	2	80				
Carried up:							

Examples for red ink. { ^{*} *Half-worn.*
 { † *To be repaired.*
 { ‡ *Worn out.*

D.

-----, 186 .

Required in the Medical Department of the U. S.

at

Surgeon.

Article.	Quantity.	Article.	Quantity.

Approved:

.....

E.

....., 186 .

at

Surgeon U. S. N.

Article.	Quantity.	Dollars.	Cents.

Article.	Quantity.	Dollars.	Cents.

F.

Register of Patients at the United States Naval Hospital at.....

Name.	Grade.	Age.	Birth-place.	Occupation.	Admitted from :	Disease.	Discharged to :	Number of days subsisted.	Remarks.
					1866. U. S.		1867.		(Died.) (Deserted.) (Arrested.)

This form is for use of Hospitals only.

G.

HOSPITAL TICKET.

U. S. 186 .

To the Surgeon of the Naval Hospital at

SIR: The following patient, with his accounts and effects, is hereby transferred to your charge:

Name and grade, in full, from Muster-Roll

Belonging to United States

Native of; Age, years:

Shipped at 186 ;

Disease, (*by name in common use, if any.*)

Time and place of occurrence, or dates between }
 which there was continuous exposure to mor- }
 bific cause: 186 .

Origin: there is (*positive, satisfactory, good, no,*) evidence that it was in line of duty, the facts being as follows, viz:

"POSITIVE:" *That he was wounded in battle with*

"SATISFACTORY:" *That he was ruptured, hurt, by*

"GOOD:" *That he was exposed between dates above given, to epidemic, endemic, climatic influences.*

"NO:" *That he was amusing himself; that there was no act of duty involved by which his disease, or injury, was likely to be caused.*

Respectfully,

.....
Surgeon U. S. N.

Approved:

.....
Commanding.

Approved:

.....
Commandant.

LIST OF CLOTHING, ETC.

No.	Hammocks.	Blankets.	Sheets.	Mattress.	Bags.	Chests.	Coats.	Jackets.	Waistcoats.	Trowsers.	Drawers.	Frocks.	Shirts.	Shirts, flannel.	Stockings.	Boots and shoes.	Handkerchief.	Hats.	Caps.	Stocks.	Gaiters.	Cash.	Watch.	Books.	Knapsacks.	Muskets.

The above articles have been returned to me.

Witness:

JOHN SMITH.

H.

(LABEL TO BOOK.) EXPENDITURE OF HOSPITAL STORES: U. S. S. <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="flex-grow: 1; border-bottom: 1px dotted black;"></div> <div style="text-align: right;">, 186 ,</div> </div> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="flex-grow: 1; border-bottom: 1px dotted black;">to</div> <div style="text-align: right;">, 186 .</div> </div>	
---	--

Keep in manuscript, and observe the order of allowance table.

FIRST QUARTER, 1866.

JANUARY:

Arrow root.....lb.		Brandy.....bot.	
Beef—stock.....cans.		Whisky.....“	
Milk, preserved.....cans.		Sherry.....“	

FEBRUARY:

--	--	--	--

MARCH:

--	--	--	--

Approved:

....., Surgeon.

I.

Report of sick in the United States Naval Hospital,
for the week ending186 .

Surgeon U. S. Navy.

Remaining at last report.....	Deserted.....
Admitted during the past week.	Died.....
Discharged.....	Total.....

No.	Names.	Grade.	Where from.	Disease.	Where sent.	Remarks.

J.

(LABEL TO BOOK.
PRESCRIPTIONS.

U. S. S.

From , 186 ,
to , 186 .

(Keep in manuscript.)

January 19, 1866.

For WM. HYDE, O. S.

Sulph. Quiniæ gr. iii, ter die.

(Sign,)

.....,
Asst. Surgeon.

JOHN SMITH,

Ol. Ricini f-dr. ii, S. S.

.....,
Surgeon.

K.

Report of sick for the fourth quarter 1867, (or so many days in it,) for the
U. S. at station, or squadron.

Surgeon.

Class.	DISEASES. (In terms and order of the Nomenclat'e.)	Remaining from last quarter.	Admitted.	Discharged.	Deserted.	Died.	Continued to next quarter.	Class.	DISEASES.	Remaining from last quarter.	Admitted.	Discharged.	Deserted.	Died.	Continued to next quarter.
1.	Erysipelas								Brought up.						
	Rubeola ..														
	Variola ...														
2.	Colica														
	Icterus ...														
	Vermes ...														
3.	Catarrhus.														
	Pleuritis ..														
	Caries														
7.	Necrosis ..														
	Podagra ..														
	Rheum.ac*														
Total, carried up									Total.....						
REMARKS.															
It frequently happens that a patient admitted for one disease is "continued to next quarter," or dies of another. To avoid confusion, the original name should be retained with a note under this head; <i>e. g.</i> , *Rheumatismus acutus death by endocarditis.															

Average No. of ship's company, (obtained from paymaster) No. of sick days, 431, (sum of totals of daily sick reports.)

Received crew aboard November 9, 1868.

Form K—Continued.

SUMMARY.

Expenditures.				Dolls.	Cts.
Groceries, (<i>two bills</i>)..... Send the vouchers, but note only how many are....				34	10
Instruments..... sent, without describing them by name.					
Medicines, (<i>one receipt, one bill</i>).....				21	04
Provisions, (<i>four bills</i>).....				9	02
Repairs.....					
Washing.....					
Incidental.....					
Total.....				64	16

	No.		No.		Cts.
Daily average of patients.	4 $\frac{67}{1}$	Rations stopped...	67	Daily average cost per man.	14.9
91 days in quarter. 431 sick days: 91)431(4 $\frac{67}{1}$		Whenever on sick diet stop the ration.		431 sick days. \$64 16, expense. 431)64.16(14.9	

DEATHS AND TRANSFERS OF PATIENTS, AND CASES OF DISABILITY THAT MAY GIVE RISE TO PENSION CLAIMS.

Give the patient's name in full, and his grade, with date of death, or transfer, or injury, or disease, and facts as to origin, whether in the line of duty or not so, and, in cases of transfer, state to what ship, hospital, or other place transferred.

DIED DURING QUARTER.

(No deaths.)

TRANSFERRED.

(Who? Where? Why?)

INJURED OR DISABLED.

(How? State the facts.)

Always sign, so as to shew that nothing was overlooked.

.....
Surgeon.

Navy Department, Bureau of Medicine and Surgery, to Dr.
for the following (work or articles,) ordered by Surgeon U. S. N.,
for use of the United States at.....

Received from..... dollars
cents, in full of the above account.

(TRIPLICATES.)

L. (2.)

....., 186 .

Navy Department, Bureau of Medicine and Surgery, to Dr.
for the following ordered by Surgeon, U. S. N., for
use of the U. S. at

Kind and quantity.	Amount.	
	Dolls.	Cts.
Total		

The above account is correct.

Surgeon U. S. Navy.

Received from dollars cents
in full of the above account.

Approved for.....

Chief of Bureau.

Form M.

[Duplicate to be substituted for form H, to Bureau of Provisions, &c.]

Abstract of patients treated in the U. S. naval hospital at, during the quarter ending, 186 ,

Name.	Grade.	Age.	Birth-place.	Date of admission.	Where from.	Disease.	Date of discharge.	Where to.	No. of days subsisted.

Names of seamen and marines in alphabetical order. Original, to Bureau of Medicine and Surgery; duplicate, to Bureau of Provisions and Clothing; in cases of marines belonging to neighboring barracks, a copy of their names, &c., to their commanding officer.

To ,
Commanding U. S.

Name.	Grade.	Disease, &c.

Very respectfully,

....., *Surgeon.*

U. S. _____, _____, 186 _____.

To Surgeon

Do. _____,

Do. _____

GENTLEMEN: You will hold survey as recommended above, and make separate reports, in duplicate, of each case, in strict accordance with prescribed form; and you will particularly state all facts you may be able to elicit in regard to origin of disability, even when you do not find it to be in line of duty.

Very respectfully,

Commanding U. S.

N. (2.)

REPORT OF MEDICAL SURVEY.

Make separate reports, in duplicate, for each case, and forward both copies to the Fleet Surgeon or the Bureau.

U. S. _____, 186 .

To _____

SIR: In obedience to your order of _____, we have held a careful survey on (*give name and grade in full*,) native of _____, aged _____, shipped at _____, on the _____, attached to the United States _____, and beg leave to report as follows:

1. PRESENT CONDITION: ("Unfit for duty" means present unfitness: "Unfit for service," permanent unfitness. There may be Hypochondriasis or Malingering to be noted under this head.)

2. DISEASE: (By name in common use, if any; also location and character.)

3. PROBABLE DURATION: (Approximate, if possible.)

4. RECOMMENDATION: (Officers may be "detached," or only "detailed" for sick leave See Circular, June 25, 1862; this distinction is important to personal interests. Half-pensions, as being one-half disabled from obtaining subsistence by bodily labor.

5. ORIGIN: (State all facts, negative or positive, whether found to be in line of duty, or found not to be in line of duty. When the patient's own statement is all that can be got, accept or reject it in terms. When "present condition" indicates no disease, the report need not proceed further.)

Very respectfully,

_____.

REPORT OF VACCINATION.

On board the U. S. S......, *for the quarter*
ending , 186 .

Total number vaccinated

Presenting evidences of former attack of small-pox.....

 Successful.....

 Unsuccessful.....

Presenting good cicatrices.....

 Successful

 Unsuccessful

No evidence of previous vaccination.....

 Successful

 Unsuccessful

....., *Surgeon.*

NOMENCLATURE OF DISEASES.

(This is not meant for a Nosology, but merely as a list convenient for statistics; its order and terms will, therefore, be strictly followed in the Quarterly Reports, (*Form K*,) and no new names introduced into the body of those reports; explanatory notes may, however, be added at discretion.)

CLASS 1: FEBRILE.

Erysipelas.	Febris Typhus.
Febris Continua.	Rubeola.
“ Icterodes.	Scarlatina.
“ Intermittens.	Varicella.
“ Remittens.	Variola.
“ Typhoides.	Varioloides.

CLASS 2: DIGESTIVE.

Cholera Asiatica.	Hæmatemesis.
“ Communis.	Hæmorrhoids.
Colica.	Hepatitis Acuta.
Constipatio.	“ Chronica.
Diarrhœa Acuta.	Icterus.
“ Chronica.	Oesophagitis.
Dysenteria Acuta.	Parotitis.
“ Chronica.	Peritonitis.
Dyspepsia.	Prolapsus Ani.
Enteritis.	Splenitis.
Fistula Ani.	Stomatitis.
Gastritis.	Tonsillitis.
Glossitis.	Vermes.

CLASS 3: RESPIRATORY.

Asphyxia.	Hæmoptysis.
Asthma.	Influenza.
Bronchitis Acuta.	Laryngitis.
“ Chronica.	Phthisis Pulmonalis.
Catarrhus.	Pleuritis.
Epistaxis.	Pneumonia.

CLASS 4: CIRCULATORY.

Anæmia.	Palpitatio.
Aneurysma.	Pericarditis.
Angina Pectoris.	Phlebitis.
Carditis.	Plethora.
Endocarditis.	Pyæmia.
Hypertrophia.	Varix.

CLASS 5: BRAIN AND NERVES.

Apoplexia.	Mania.
Cephalalgia.	Melancholia.
Cerebritis.	Meningitis.
Delirium Tremens.	“ Spinalis.
Dementia.	Myelitis.
Epilepsia.	Neuralgia.
Insolatio.	Paralysis.
Irritatio Spinalis.	Tetanus.

CLASS 6: CUTANEOUS AND CELLULAR.

Abscessus.	Lichen.
Adenitis.	Pemphigus.
Anthrax.	Porriigo.
Ecthyma.	Prurigo.
Eczema.	Psora.
Furunculus.	Psoriasis.
Herpes.	Rupia.
Impetigo.	Tumor.
Lepra.	Ulcus.

CLASS 7: FIBROUS AND OSSEOUS.

Anchylolysis.	Paronychia.
Caries.	Periostitis.
Coxalgia.	Podagra.
Exostosis.	Rheumatismus Acutus.
Hydrarthrus.	“ Chronicus.
Necrosis.	Synovitis.

CLASS 8: EXHALENTS AND ABSORBENTS.

Anasarca.	Hydropericardium.
Ascites.	Hydrothorax.

CLASS 9: GENITO-URINARY.

Albuminuria.	Hydrocele.
Calculus.	Ischuria.
Cystitis.	Nephritis.
Diabetes.	Orchitis.
Dysuria.	Paraphimosis.
Enuresis.	Phimosis.
Fistula Urinæ.	Syphilis Primativa.
Gonorrhœa.	“ Consecutiva.
Hæmatocele.	Urethræ Strictura.
Hæmaturia.	Varicocele.

CLASS 10: CACHEXIE.

Adynamia.	Scorbutus.
Carcinoma.	Scrofula.
Polypus.	Tuberculosis.

CLASS 11: EYE AND EAR.

Amaurosis.	Nyctalopia.
Cataracta.	Ophthalmia.
Conjunctivitis.	Otitis.
Fistula Lachrymalis.	Pterygium.
Hemeralopia.	Retinitis.
Iritis.	Staphyloma.

CLASS 12: INJURIES.

Abrasio.	Pernio.
Ambustio.	Subluxatio.
Concussio Cerebri.	Vulnus Contusum.
Contusio.	“ Incisum.
Fractura.	“ Laceratum.
Hernia.	“ Punctum.
Luxatio.	“ Sclopetarium.

(At regular rendezvous, keep this form in the record-book supplied for that purpose. In irregular recruiting, send duplicate with the quarterly returns. In the examination of officers, use such parts as may be necessary.)

Certificate of physical examination.

U. S. _____ ,
 _____ , 186 .

I, _____ , on presenting myself to be entered as _____ , at United States _____ , do hereby certify :

- 1st. That I am not subject to fits;
- 2d. That I have no disease that I know of, presently concealed or likely to be inherited;
- 3d. That I am not suffering from the consequences of any former disease or hurt;
- 4th. That I have no stricture or internal piles;
- 5th. That I know of no reason why I should not be passed; and, finally, that I do not, by this act, acquire or confirm any claims to pension.

(Signature.)

I certify that the above was signed advisedly, and that I have carefully examined the applicant, and I hereby (*approve or reject*) him as (*qualified or disqualified*) for active service ashore and afloat; also, that the following is a correct sketch of his existing condition, according to my best knowledge and belief, viz :

1. Name, (*in full.*)
2. Grade at which shipped.
3. Native of _____
4. Age, _____
5. Height, _____ feet _____ inches.
6. Chest measure, _____ inches.
7. General development, (*robust, slender, what?*)
8. Intelligence, (*good, bright, obtuse.*)
9. Head and face, (*organs of sense particularly.*)
10. Abdomen and groins, (*hernia.*)
11. Private parts, (*hydrocele, hæmorrhoids.*)
12. Spine and joints, (*curvature, displacement, &c.*)
13. General surface, (*scars, discoloration, &c.*)
14. Remarks, (*signs of cachexiæ, &c.*)

 Surgeon U. S. Navy.

(DUPLICATES.)

R.

*Form of application for Navy Invalid Pension.**To the Commissioner of Pensions :*

The memorial of the undersigned, who was a
 in the United States naval service, respectfully sheweth :

That your memorialist was born at, in the State of
, is years of age, feet
 inches high, complexion, eyes,
 hair.

That he entered the United States naval service at on
, and while attached to (*United States ship or station,*)
, and holding rank of, he was disabled by
 (*wound, casualty, disease, what? State all facts.*)

That the same was incurred by him in the performance of his duty ; and having thereby
 been disqualified for the naval service, and disabled from obtaining his subsistence by manual
 labor, he refers to his discharge and to the other evidence filed herewith or upon record,
 claims the benefit of the laws granting navy pension, and that his pension may be made
 payable at the navy pension agency at (*Philadelphia or elsewhere.*)

In the presence of

Sworn and subscribed to before me on this
 day of, 186 .

The memorial should be accompanied by the certificate of the magistrate, or the affidavit
 of credible witnesses, showing his or their knowledge of the memorialist, and of his service
 as alleged.

The official character of the magistrate must in every instance be certified by the clerk of
 the county under his seal of office.

[DUPLICATES for mailors.]
[TRIPLICATES for sarines.]

S.

Certificate of Ordinary Disability.

(To be used for marines and by surgeons afloat only when survey cannot be had.).

I hereby certify that _____, a _____
in the United States Navy _____ attached to the (*United States Navy Yard at*
_____, *United States Ship,*) and holding the rank above mentioned, _____
rendered unfit for the performance of his duty by reason of (*disease by name in common use,*)
as set forth in the record in his case, of which the following is a copy: (*No details of medical*
treatment, but only facts as to origin of disability,) and therefore, in the opinion of the under-
signed, the interests of the service require that he shall be discharged.

Surgeon.

The above-named _____ was born at _____
in the State of _____, is _____ years of age, _____
feet _____ inches high, _____ complexion, _____ eyes, _____ hair.
He entered the United States naval service at _____ on
the _____ day of _____, 186 _____, and discharged (*to naval hospital at*
_____, *finally discharged.*)

Paymaster.

Approved:

Commanding U. S. _____

[DUPLICATES.]

T.

Certificate for Pension.

• (To be given by a single medical officer only when survey is impracticable.)

I hereby certify that....., a
in the United States Navy, while attached to (*United States Ship, Navy Yard,*) and holding
the rank above mentioned, was disabled by (*disease by name in common use,*) in the United
States naval service and in the line of his duty, as set forth in the record of his case, as fol-
lows: (*No details of medical treatment, but only facts as to origin of disability.*) He is
thereby not only incapacitated for duty as aforesaid, but, in the opinion of the undersigned,
is (*one-fourth, half,*) disabled from obtaining his subsistence by manual labor.

.....
Surgeon.

The above-named was born at
in the State of....., is years of age,
feet..... inches high, complexion, eyes, hair.
He entered the United States naval service at on
the day of....., 18 , and discharged (*for passage home, to
hospital at..... finally discharged.*)

.....
Paymaster.

Approved:

.....
Commanding U. S.

[DUPLICATES.]

U.

Certificate of Death.

I hereby certify that....., who was a
 in the United States Navy, while attached to the and
 holding the rank above mentioned, departed this life (*at, aboard, near, U. S.*).....
 on the day of, in the year 18 ; and that
 he died of (*casualty, disease ; which, not,*) originated in line of duty, as set forth in the record
 of his case, as follows :

(Omit details of symptoms and treatment, and state mere facts with brevity, but with the utmost precision.
 Examples: 1. While ashore at New York, he was killed in a brawl; 2. While bathing near the ship, he was
 drowned; 3. A marlin-spike fell from aloft on his head; 4. Killed by accidental discharge of a pistol which
 he was required to wear; 5 Small-pox epidemic aboard; 6. Needless exposure on liberty; 7. Exposure to
 epidemic, endemic, climatic, causes.)

The above-named, deceased, was born at
, in the State of....., about
 years of age; feet inches high;
 complexion, eyes, hair, and entered
 the United States naval service at on the
 day of, in the year 18.....

Paymaster..

Approved:

Commanding U. S......

V.

(In manuscript.)

JANUARY 20, 1866.

Morning report of sick on board the U. S. Ship..........
Captain or commander, &c., Com'g.

Name.	Grade.	Disease.	Remarks.
Henry Ashton	Ordinary seaman..	Pleurisy	Better.
John Sykes	1st class boy	[Give name in common use, avoiding technicalities.]	Discharged.
Henry Davis	Landsman		Admitted.
Charles Barton	Coalheaver		
Philip Watts	Fireman		

Admitted..... 3
 Discharged..... 1
 Total..... 4

Respectfully, &c.,

.....
Surgeon.

BINNACLE LIST.

(In manuscript.)

JANUARY 20, 1866.

Henry Ashton.....Ordinary seaman.
 Henry Davis.....Landsman.
 Charles Barton.....Coalheaver.
 Philip Watts.....Fireman.

[When first made, to correspond exactly with
 the names on the morning report. Other
 names, however, may occur in the course of
 the day.]

(Signed)

.....
Surgeon.

W.

No. *Naval Hospital*,
, 186 .

Sir: I have to present the following report for the past week :

Patients in hospital, No.

Vacant beds in hospital, No.

Deaths in hospital, No.

Very respectfully, your obedient servant,

.....
Surgeon.

To
Chief of the Bureau of Medicine and Surgery.

X.

Naval Hospital,
, 186 .

Case-paper No.

Name,

Grade,

Native of, age,

Shipped at, 186 .

Admitted from U. S., at M 186 .

Discharged, 186 .

Diagnosis by hospital ticket, signed, surgeon.

Y.

No.

Naval Hospital,,
....., 186 .

SIR: I respectfully recommend the DISCHARGE of the following men, who, in my opinion, are unfit for service, and likely so to continue indefinitely; they request to be discharged, and have no claims to pension:

Name.	Rate.	Age.	Disease.	Admission.	Where from.	Shipped.

I also recommend the SURVEY AND DISCHARGE of those next following, who appear to have been disabled in line of duty:

Name.	Rate.	Age.	Disease.	Admission.	Where from.	Shipped..

Very respectfully,

.....
Surgeon.

To Dr

Chief of the Bureau of Medicine and Surgery.

Z.

In receiving ships and vessels for sea-service, *full diet* will consist of the navy ration for patients eating at their messes. Upon the prescription of *special diet*, the paymaster must, in every case, be notified to stop the patient's ration, according to regulations of the Bureau of Provisions and Clothing, Circular No. 41.

Special diet on ship-board will be provided out of the hospital stores, or, when in port, purchased or obtained by requisition on the paymaster out of the ship's stores.

In hospitals, the following diet tables will be closely followed for patients; but the allowances to attendants' messes may be varied at the discretion of the surgeon in charge, provided the value of the ration be not exceeded:

FULL DIET.

	BREAKFAST.		DINNER.		SUPPER.
Sunday	Coffee, (oz., l) pint. Bread oz. Butter oz. Stewed mutton oz.	1 6 1 4	Roast beef oz. Bread oz. Potatoes oz. Other vegetables oz. Pickles oz.	12 4 10 4 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.
Monday	Coffee, (oz., l) pint. Bread oz. Butter oz. Beef hash oz.	1 6 1 4	Mutton oz. Bread oz. Potatoes oz. Other vegetables oz. Pickles oz.	12 4 10 4 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.
Tuesday	Coffee, (oz., l) pint. Bread oz. Butter oz. Mutton hash oz.	1 6 1 4	Boiled beef oz. Bread oz. Potatoes oz. Other vegetables oz. Pickles oz.	12 4 10 4 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.
Wednesday	Coffee, (oz., l) pint. Bread oz. Butter oz. Beef hash oz.	1 6 1 4	Beef soup pint. Pork oz. Beans oz. Bread oz. Potatoes oz. Pickles oz.	1 12 4 4 10 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.
Thursday	Coffee, (oz., l) pint. Bread oz. Butter oz. Pork and beans, (warmed) oz.	1 6 1 6	Roast beef oz. Bread oz. Potatoes oz. Other vegetables oz. Pickles oz.	12 4 10 4 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.
Friday	Coffee, (oz., l) pint. Bread oz. Butter oz. Fish chowder oz.	1 6 1 4	Fish oz. Bread oz. Potatoes oz. Other vegetables oz. Pickles oz.	12 4 10 4 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.
Saturday	Coffee, (oz., l) pint. Bread oz. Butter oz. Beef hash oz.	1 6 1 4	Bean soup pint. Stewed mutton oz. Bread oz. Potatoes oz. Other vegetables oz. Pickles oz.	1 12 4 10 4 1	Tea, (oz., $\frac{1}{2}$) pint. Bread oz. Butter oz.

Half diet differs from full diet in the following particular only, viz :

1. No meat or fish for breakfast. 2. Half allowance of meat or fish at dinner, and a pint of soup in addition.

SPECIAL DIET FOR NAVAL HOSPITALS.

Articles.	Quantities.	NUMBERS OF THE BEDS.										Total.
		1	2	3	4	5	6	7	8	9	10	
BREAKFAST.	Bread	oz. 6										
	Butter	oz. 1										
	Coffee	pt. 1										
	Tea	pt. 1										
	Toast, dry	oz. 4										
	Toast, milk	oz. 6										
	Eggs, boiled	no. 1										
	Eggs, poached	no. 1										
	Milk	oz. 12										
	Beef steak	oz. 6										
	Ham	oz. 4										
											
DINNER.	Bread	oz. 4										
	Chicken, stewed	oz. 6										
	Chicken broth	pt. 1										
	Mutton chop	oz. 6										
	Mutton broth	pt. 1										
	Milk	oz. 12										
	Oysters, stewed	gill 1										
	Beef tea	pt. 1										
	Rice, boiled	oz. 1										
	Farina pudding	oz. 4										
	Corn starch	oz. 4										
	Beef steak	oz. 6										
SUPPER.	Mashed potatoes	oz. 6										
											
											
											
	Tea	pt. 1										
	Butter	oz. 1										
	Bread	oz. 4										
	Toast, dry	oz. 4										
	Milk	oz. 12										
	Eggs	no. 1										
											
											

Malt and spirituous liquors, lemonade, and all beverages whatever must be issued in prescribed quantities from the dispensary; in like manner, all special diet is to be considered in the light of medicine; and any article prescribed on one of the blank lines must be only a substitute for some regular article in the printed columns; finally, prescriptions shall be limited to five articles for breakfast or dinner, and four for supper.

(Signed)

SPECIAL DIET BOOK FOR USE AT BED-SIDE.

	Articles.	Quantities.	NUMBERS OF THE BEDS.														Total.
BREAKFAST.	Bread	oz. 6															
	Butter	oz. 1															
	Coffee	pt. 1															
	Tea	pt. 1															
	Toast, dry	oz. 4															
	Toast, milk	oz. 6															
	Eggs, boiled	no. 1															
	Eggs, poached	no. 1															
	Milk	oz. 12															
	Beef steak	oz. 6															
	Ham	oz. 4															
																
DINNER.	Bread	oz. 4															
	Chicken, stewed	oz. 6															
	Chicken broth	pt. 1															
	Mutton chop	oz. 6															
	Mutton broth	pt. 1															
	Milk	oz. 12															
	Oysters, stewed	gill 1															
	Beef tea	pt. 1															
	Rice boiled	oz. 1															
	Farina pudding	oz. 4															
	Corn starch	oz. 4															
	Beef steak	oz. 6															
SUPPER.	Mashed potatoes	oz. 6															
																
																
	Tea	pt. 1															
	Butter	oz. 1															
	Bread	oz. 4															
	Toast, dry	oz. 4															
	Milk	oz. 12															
	Eggs	no. 1															
																
																
																

(Signed)

ORDERS, & c.

Extract from General Order of the Navy Department of February 1, 1854.

Assistant surgeons who are candidates for promotion shall present to the board testimonials of correct deportment and habits of industry from the surgeons with whom they have been associated on duty ; also a journal of practice or case-book, in their own handwriting. They are expected to be familiar with all the details of duty specified in the "Instructions for the government of Medical Officers."

J. C. DOBBIN, *Secretary of the Navy.*

GENERAL ORDER.

Any assistant surgeon in the navy who shall fail to present himself for examination, after having been so ordered, (unless for reasons which may be satisfactory to the department,) or who, after examination, shall be reported by the board as "not qualified" for promotion, shall be dropped from the list of officers of the navy.

J. C. DOBBIN, *Secretary of the Navy.*

NAVY DEPARTMENT, *September 7, 1854.*

NAVY DEPARTMENT, *December 13, 1866.*

Assistant surgeons will hereafter be entitled to examination for promotion, when they shall have completed three years' service in that grade.

GIDEON WELLES, *Secretary of the Navy.*

Extract from a circular of the Fourth Auditor.

TREASURY DEPARTMENT,
Fourth Auditor's Office, May 19, 1864.

* * * * *

By the sixteenth section of the act of 16th July, 1862, an officer of the navy absent on duty when entitled to an examination, and found qualified on a subsequent examination, is entitled to the increased rate of pay "from the date *when he would have received it* had he been found qualified at the time when his examination should have taken place."

The Hon. Secretary of the Navy has given the following construction to that provision of law : "It will be proper, therefore, to consider them as entitled to an examination on the expiration of the term of sea-service which the regulations require them to have performed, and to allow them the increased pay from *that date*, if found qualified at their first examination subsequent thereto, *and promoted*."

The foregoing rule, respecting the inception of the increased pay of promoted officers of the engineer corps, is applicable *to all other officers of the navy whose promotions are dependent on their successfully passing an examination*.

STEPHEN J. W. TABOR, *Auditor*.

SECOND COMPTROLLER'S OFFICE, *May 19, 1864*.

Approved :

JOHN M. BRODHEAD, *Second Comptroller*.

Extract from an act of Congress approved April 21, 1864.

"The retired pay of surgeons * * and other staff officers in the navy shall be the same as that of the retired officers of the line of the navy with whom they have relative rank."

Extract from Regulations of the Navy.

MEDICAL DEPARTMENT.

Assistant surgeons to rank with masters.

Passed assistant surgeons to rank with lieutenants.

Surgeons to rank with lieutenant commanders for the first five years after promotion ; after the first five years, with commanders ; and after fifteen years' date of commission, to rank with captains.

Surgeon of the fleet to rank with captain.

The fleet captain to be called the "Chief of the Staff," and to take precedence of the staff officers of every grade.

Chiefs of Bureaus of the staff corps to rank with commodores, and to take precedence of each other, according to their dates of commission as surgeons, paymasters, naval constructors, and engineers, and not according to the date of appointment as fleet officers, or Chief of Bureau.

Fleet staff officers to take precedence of executive officers.

All executive officers to have authority and precedence over all other staff officers, next to the commander, while on board the vessel, or at the station to which they are attached.

In processions on shore, on courts-martial, summary courts, courts of inquiry, boards of

survey, and all other boards, line and staff officers will take precedence according to relative rank.

Temporary leaves of absence from station or ship, and reports of return, will be obtained from and made to the commander or executive officer, as the staff officer may be senior or junior in rank to the executive officer, the latter being notified in the former case.

On the port side the forward state-room of all connected with the wardroom is to be occupied by the senior engineer on board in charge of the engines; the next one abaft it by the paymaster or assistant paymaster in charge of the pay department; the third room aft from the forward one, by the surgeon or assistant surgeon in charge of the medical department; and the rest by the remaining staff officers, in the order of their rank or seniority, whether they be designated as fleet officers or otherwise. The forward rooms in view are intended to embrace any that may have been or may be constructed on either side of the wardroom adjoining its forward bulkhead, and intended to be occupied by officers entitled to mess in the wardroom.

GIDEON WELLES, *Secretary of the Navy.*

NAVY DEPARTMENT, *March 13, 1863.*

NAVY DEPARTMENT, *April 17, 1863.*

* * * * *

Naval officers are only entitled to the attendance of naval surgeons, when attached to shore stations where a surgeon is employed, to vessels in commission, or are in a naval hospital.

GIDEON WELLES, *Secretary of the Treasury.*

GENERAL ORDER.

No order will be given to medical officers of the navy to render professional aid to any person who is not attached to the naval service, or on board a ship of war. The department will confide in their humanity to respond to any appeal for their assistance whenever the requisite aid cannot be obtained elsewhere.

An exception may be made in favor of vessels in distress, when, if necessary to secure the requisite medical aid, the authority of the commander may be interposed.

ISAAC TOUCEY, *Secretary of the Navy.*

NAVY DEPARTMENT, *August 17, 1859.*

GENERAL ORDER.

NAVY DEPARTMENT, *March 2, 1861.*

Whenever any officer of the corps of surgeons, paymasters, or engineers is arraigned for trial before a court of inquiry or court-martial, the court shall consist in part of the officers of the corps to which the accused belongs.

ISAAC TOUCEY, *Secretary of the Navy.*

Extract from the General Order of the Navy Department of October 28, 1862.

Officers on leave, in consequence of medical survey, or sick-ticket, will report their state of health to the department every fifteen days.

NAVY DEPARTMENT, *October 28, 1862.* GIDEON WELLES, *Secretary of the Navy.*

GENERAL ORDER.

Hereafter there will be allowed to every vessel of the naval service, for duties connected with the medical department, a surgeon's steward,* at \$25 per month, where the ship's complement is under 200, \$33 per month where it is 200 and under 400, and \$40 per month where it is over 400, with the usual ration.

He shall receive the rate of surgeon's steward* on appointment by the surgeon, with the approval of the commander of the vessel.

There shall also be allowed to each vessel commissioned for sea service, with a complement of less than 200, one nurse, and, with 200 and over, two nurses, at \$14 per month, to be appointed by the surgeon and approved by the commander of the ship, and to be borne upon the ship's books for special service upon the sick.

NAVY DEPARTMENT, *June 19, 1861.* GIDEON WELLES, *Secretary of the Navy.*

JULY 1, 1863.

From and after this date nurses will be allowed on board receiving ships in numbers proportionate to the necessities of the case, at the above rates of pay.

BY ORDER OF THE DEPARTMENT.

[Circular.]

NAVY DEPARTMENT, *December 8, 1866.*

The designation of persons serving as surgeons' stewards is changed to that of apothecary, and they will be appointed for duty in the medical department of the navy, ashore and afloat, in the same manner as surgeons' stewards have heretofore been appointed.

Apothecaries of the first class will rank with boatswains, and will receive \$750 per annum, except at the navy yard, Mare Island, California, where they will receive the same sum as is now allowed surgeons' stewards on that station.

Apothecaries of the second class will rank with boatswains' mates in charge, and will receive \$40 per month.

Apothecaries of the third class will rank with boatswains' mates, and will receive \$30 per month.

Apothecaries of the first class will be assigned to naval hospitals, navy yards, and receiving ships.

Apothecaries of the second class will be assigned to vessels of first and second rates.

Apothecaries of the third class will be assigned to vessels of third and fourth rates.

GIDEON WELLES, *Secretary of the Navy.*

*Apothecary.

ARTICLES OF AGREEMENT FOR APOTHECARIES.

I do hereby agree to enter the navy of the United States as apothecary of —— class, and to repair on board such vessel, and at such time, as may be ordered; and to remain in such capacity till the expiration of the service of the vessel, unless sooner discharged by the proper authority, or under the provisions of the general order of the Navy Department, November 11, 1861.

I do oblige and subject myself, during my service as such apothecary, to comply with and be obedient to such laws, regulations, and discipline of the navy as are or that may be established by Congress or other competent authority.

Witness: ——.

This agreement to be executed in duplicate; one copy to be transmitted to the bureau, the other to be retained by the commandant of the vessel.

The medical officer will testify (on the reverse) to the physical fitness of the person selected, or, if he exhibit defects, they are to be noted.

GENERAL ORDER.

Yeomen, paymasters' stewards, and surgeons' stewards* will not, hereafter, be required to sign the shipping articles. The yeoman will be *appointed* by the commanding officer; the paymaster's steward, by the paymaster; and the surgeon's steward*, by the surgeon of the vessel—the two latter appointments to be approved by the commanding officer. They will be entered on the ship's books upon taking the oath of allegiance and signing an agreement to serve faithfully for the cruise, to be amenable to the laws and the regulations of the service and the ship, and to be subject to be discharged, in case of misbehavior, in any port, foreign or domestic, without claim for passage money—the fact of misbehavior to be established by a summary court appointed by the senior commanding officer present, who shall also approve or disapprove the recommendation of said court.

The petty officers above named, together with the orderly sergeant of marines, will be allowed to mess separately on the berth deck.

GIDEON WELLES, *Secretary of the Navy.*

NAVY DEPARTMENT, November 11, 1861.

OATH OF OFFICE.

Having been appointed apothecary of the —— class, United States navy, I, ——, do solemnly swear (or affirm) that I have never voluntarily borne arms against the United States since I have been a citizen thereof; that I have voluntarily given no aid, countenance, counsel, or encouragement to persons engaged in armed hostility thereto; that I have neither sought, nor accepted, nor attempted to exercise the function of any office whatever, under any authority or pretended authority in hostility to the United States; that

* Apothecary.

I have not yielded a voluntary support to any pretended government, authority, power, or constitution, within the United States, hostile or inimical thereto. And I do further swear (or affirm) that, to the best of my knowledge and ability, I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

_____ }
 _____ } ss :

Sworn and subscribed to before me this _____ day of _____, 186-.

_____, J. P.

The annexed blanks are to be filled by all officers subscribing to the above oath :

State or Territory in which born.	State or Territory from which appointed.	State or Territory of which a citizen.	Age.

GENERAL ORDER.

Hereafter, whenever sick or wounded men are sent from any of the blockading squadrons to be transferred to a naval hospital, the commanding officer of the vessel from which they are transferred will take especial care to make the necessary arrangements for having them properly attended to on board the vessel in which they are sent, and for their being promptly placed in the hospital on their arrival. If necessary to insure such attention, a suitable person will be sent in charge of them; and, unless for urgent reason, they will be sent only in the supply-ships or vessels of the navy.

GIDEON WELLES, *Secretary of the Navy.*

NAVY DEPARTMENT, *February 7, 1862.*

DECISION.

NAVY DEPARTMENT, *December 18, 1852.*

No person enlisted for the naval service is entitled to pay while at a naval hospital after the expiration of his term of enlistment, but he may be retained for hospital treatment.

JOHN P. KENNEDY, *Secretary of the Navy.*

Extract from regulations for United States Naval Asylum, approved July 1, 1851.

Applicants for admission into the asylum will be required to produce evidence of twenty years' service in the navy. They must state their age, birth-place, and physical condition, the vessels in which they have served, the names of the captains, and the dates of such

service. They will also be required to produce a naval surgeon's certificate, stating that the applicant is not able to support himself by manual labor; and, in cases where pensioned applicants desire to commute their pensions for places in the asylum, similar certificates will be required; nor will these regulations be deviated from except under extraordinary circumstances or the written permission of the Secretary of the Navy.

CIRCULAR.

Hereafter all reports of surveys will be forwarded through the respective fleet-officers for their indorsement previous to being sent to the commander-in-chief for the Navy Department or bureau.

GIDEON WELLES, *Secretary of the Navy.*

NAVY DEPARTMENT, May 5, 1864.

SPIRIT RATION.

SEC. 4. *And be it further enacted,* That from and after the first day of September, eighteen hundred and sixty-two, the spirit ration in the navy of the United States shall forever cease, and thereafter no distilled spirituous liquors shall be admitted on board of vessels of war except as medical stores, and upon the order and under the control of the medical officers of such vessels, and to be used only for medical purposes. From and after the said first day of September next there shall be allowed and paid to each person in the navy now entitled to the spirit ration, five cents per day in commutation and lieu thereof, which shall be in addition to their present pay.

Approved July 14, 1862.

Circular to commanding and disbursing officers of the navy and marine corps of the United States.

The subjoined extract of a letter from the honorable Secretary of the Navy, addressed to this office on the 23d of June, 1863, contains a general regulation respecting officers of the service who are sent either to the hospital or returned home for medical treatment, to which your special attention is respectfully directed, and by which you will be governed. It will be perceived that this rule establishes a distinction between a *detailment* and a *detachment* from a vessel commissioned for sea service, and it is therefore desirable and important, in all reports of medical surveys, and the consequent orders of commanding officers, that this distinction be observed.

Where an officer is coerced by reason of ill health to leave the vessel to which he is attached, and when it is contemplated that he will be able to return to duty on that vessel, then the phraseology of *detail* should be used in the medical report, and in the order of the commanding officer permitting such absence. *Detachment*, on the contrary, means an *official* disconnection from the vessel.

STEPHEN J. W. TABOR, *Auditor.*

TREASURY DEPARTMENT,

Fourth Auditor's Office, June 25, 1862.

[Extract.]

“An officer temporarily detailed by competent authority, for the recovery of his health, from the vessel to which he is attached for sea service, is not to be regarded as having been thereby *detached* from such vessel, if his account with that vessel be not transferred, or if his position on board be not supplied within three months from the date of such detachment.”

GENERAL ORDER.

Sanitary regulations for the United States squadron on the coast of Africa.

1. No officer or man will be permitted to be on shore before sunrise or after sunset, or to sleep there at night; this rule to apply not only to the continental coast but to the Cape de Verd islands.

2. No United States vessel will ascend or anchor in any of the African rivers except upon imperative public service.

3. Boat excursions up rivers, or hunting parties on shore, are forbidden.

4. Vessels, when possible, will anchor at a reasonable distance from shore; far enough not to be influenced by the malaria floated off by the land breeze.

5. Convalescents from fever and other diseases, when condemned by medical survey, are to be sent to the United States with the least possible delay.

6. When the general health of a ship's company shall be reported as impaired by cruising upon the southern or equatorial portion of the coast, the earliest possible opportunity will be given them to recruit, by transferring the ship for a time to the Canaries or other windward islands of the station.

7. Boat and shore duty, involving exposure to sun and rain, is to be performed, so far as the exigencies of the service will permit, by the “Kroomen” employed for that purpose.

8. All possible protection from like exposure is to be afforded to the ship's company on board; and the proper clothing and diet of the crew, as well as the ventilation and care of the decks, will be made a frequent subject for the inspection and advice of the medical officers.

9. These regulations are to be considered as permanent, and each commanding officer of the squadron, on retiring from the station, will transfer them to his successor.

WILLIAM BALLARD PRESTON.

NAVY DEPARTMENT, *January 23, 1850.*

APPENDIX.

CIRCULAR.—(No. 41.)

NAVY DEPARTMENT,

Bureau of Provisions and Clothing, August 19, 1862.

SIR: The following regulations having been approved by the Secretary of the Navy, surgeons and paymasters will be pleased to be governed thereby on the first day of the succeeding month after their receipt, and to inform the Bureau of the day on which they respectively received them.

Very respectfully, your obedient servant,

H. BRIDGE, *Chief of the Bureau.*

Regulations made in conformity with the act of Congress making appropriations for the naval service, approved March 3, 1851, in relation to rations stopped for the sick.

Whenever a patient is to be subsisted by the Medical Department of the Navy, the surgeon shall send a notice (Form No. 1, A) to the paymaster or other officer on whose books the person's name may be, and the issue of his rations shall cease, being so noted on the weekly returns, until the surgeon shall forward another notice, (Form No. 2, B,) stating the day of his discharge and the number of days he has been on the sick list.

As credits and checks on the pay-rolls for rations stopped for the sick are abolished, the surgeon shall, at the expiration of every quarter, or oftener, if either he or the paymaster should be detached, make out in duplicate a statement (Form No. 3, C) showing the aggregate number of rations stopped during said period, and, with the paymaster, sign the same, one copy of which to be forwarded, by first opportunity, to this Bureau, and the other to remain with the paymaster, who shall also note at the foot of his quarterly returns of provisions the aggregate number of stopped rations in said statement.

When any person, as above designated, is to be sent to a naval hospital the surgeon of a vessel or station shall give timely notice thereof (Form No. 4, D) to the paymaster, and, at the expiration of every quarter, or oftener, if either should be detached, shall make out a list, in duplicate, (Form No. 5, E,) and, with the paymaster, sign the same, one copy to be forwarded to this Bureau, and the other to be retained by the paymaster.

The surgeon of a naval hospital shall give notices (Form No. 6, F) on the admission and (Form No. 7, G) on the discharge of any person entitled by law to a ration to the paymaster or other officer on whose books the person's name may be, and, at the expiration of each quarter, or sooner, if made necessary by his being detached, forward to this Bureau a list (Form No. 8, H) showing the name, rate, date of admission, the name of the vessel or place from which received, date of discharge, where sent, and the number of days each person has been subsisted during the period embraced in said list, with the same added up, to enable the Bureau to draw a transfer requisition from the appropriation for provisions, in favor of the Bureau of Medicine, for the credit of the hospital fund.

Whenever any of the component parts of the ration may be required for the use of the sick on board any vessel commissioned for sea service the paymaster is authorized to furnish

the same on the requisition of the surgeon, approved by the commander of the vessel; and bills in triplicate, specifying the articles and quantities of each, and charged at the invoice price, are to be made out quarterly, or oftener if necessary, to be receipted for by the surgeon, one copy to be retained by him and one by the paymaster, who will forward the third to this Bureau with his regular quarterly returns.

FORM (No. 1) A.

To ———. U. S. ———, 18——.

SIR:

———, rated on your books as ———, is this day subsisted by the Medical Department of the Navy.

Respectfully, &c.,

———, *Surgeon.*

FORM (No. 2) B.

To ———. U. S. ———, 18——.

SIR:

———, rated ———, as mentioned in my notice of the ——— day of ———, ceases this day to be subsisted by the Medical Department. Number of days subsisted, ———.

Respectfully, &c.,

———, *Surgeon.*

FORM (No. 3) C.

U. S. ———.

The aggregate number of rations stopped on account of the sick, from ——— to ———, inclusive, is ———, (*insert the number in words.*)

FORM (No. 4) D.

To ———. U. S. ———.

SIR:

———, rated on your books as ———, will be sent to the Naval Hospital at ———, and the issue of ——— rations will cease from the date, inclusive, set opposite ——— name.

Respectfully, &c.,

———, *Surgeon.*

FORM (No. 5) E.

List of sick to U. S. Naval Hospitals from the U. S. ———, from ——— to ———.

Names.	Rate.	When sent.	To what hospital.	When returned to the vessel, or transferred elsewhere.	If transferred, where to.

(See "Instructions to Inspectors and Paymasters," page 125.)

FORM (No. 6) F.

U. S. NAVAL HOSPITAL, ———.

SIR :

———, rated on your books as ———, has been admitted into the hospital, and the issue of ——— rations will cease from the ———, inclusive.

Respectfully, &c.,

———, Surgeon.

FORM (No. 7) G.

U. S. NAVAL HOSPITAL, ———.

To ———.

SIR :

———, rated on the books of Paymaster ———, as ———, and admitted into this hospital on ———, has been this day discharged to ———, having been subsisted ——— days.

Respectfully, &c.,

———, Surgeon.

FORM (No. 8) H.

ABSTRACT OF PATIENTS IN THE UNITED STATES HOSPITAL AT ———.

(Duplicate of Form M, page 39)

N. B.—The names of all persons admitted or discharged on the same day may be included in the respective notices, which will be written.

SYNOPSIS OF NAVY PENSION LAWS.

1.

Under the act of Congress approved July 14, 1862, pensions are granted the following classes of persons:

I. **INVALIDS**, disabled since March 4, 1861, in the military or naval service of the United States, in the line of duty.

II. **WIDOWS** of officers, soldiers, or seamen dying of wounds received or of disease contracted in the military or naval service, as above.

III. **CHILDREN**, under sixteen years of age, of such deceased persons, if there is no widow surviving, or from the time of the widow's remarriage.

IV. **MOTHERS** (who have no husband living) of officers, soldiers, or seamen, deceased as aforesaid, provided the latter have left neither widow nor children under sixteen years of age; and provided, also, that the mother was dependent, wholly or in part, upon the deceased for support.

V. **SISTERS**, under sixteen years of age, of such deceased persons, dependent on the latter, wholly or in part, for support, provided there are no rightful claimants of either of the three last preceding classes.

2.

By the 12th section of the act of June 6, 1866, the provisions of the act of July 14, 1862, are extended so as to include the dependent brother or brothers of a deceased officer, soldier, or seaman, and the dependent father of such deceased persons, under like limitations as apply in the case of dependent sisters and mothers; but not more than one pension is granted on account of the same person, or to more than one of said classes.

3.

Every applicant for an invalid pension must, if in his power, produce the certificate of some commissioned officer under whom he served, distinctly stating the time and place of the said applicant's having been wounded or otherwise disabled, and the nature of the disability, and that the said disability arose while he was in the service of the United States, and in the line of his duty.

4.

The surgeon's certificate for discharge should show the character and degree of the claimant's disability; but when that is wanting, and when the certificate of a navy surgeon, or of a board of survey, is not obtainable, that fact must be satisfactorily explained, and the certificate of two respectable civil surgeons will then be received, in accordance with form F. These surgeons must give in their certificate a particular description of the wound, injury, or disease, and specify how and in what manner his present condition and disability are connected therewith. The degree of disability for obtaining subsistence by manual labor must also be stated.

5.

The biennial examinations of invalid pensioners, required by the act of March 3, 1859, will hereafter be made by one surgeon only, if he is regularly appointed, or holds a surgeon's commission in the navy. In no case will an examination by unappointed civil surgeons be accepted, unless it is satisfactorily shown by the affidavit of one or more disinterested and credible witnesses, giving the reasons for such asseveration, that an examination by a commissioned or duly appointed surgeon is impracticable. On such proof, the certificate of two unappointed civil surgeons will be accepted in the same manner as heretofore. Fees paid to unappointed examining surgeons will not be refunded. Fees of appointed surgeons will be paid directly by pension agents, under prescribed regulations, and not by the pensioner (to be afterwards refunded,) as under the act of 1862.

RATES OF PENSION.

The following tables show the rate of pension per month to which each grade in the navy is entitled for total disability; and if it be shown, by the certificate of the surgeons or physicians, that the present disability of a pensioner amounts to "one-fourth," "one-third," &c., then the rate of pension per month which the pension agent is to pay will be "one-fourth," "one-third," &c. of the amount which these tables give to the same grade for "total disability:"

NAVY.

Captain.....	\$30 per month.	
Commander	30 "	
Surgeon, ranking with commander by law.....	30 "	
Paymaster, ranking with commander by law.....	30 "	
Chief engineer, ranking with commander by law.....	30 "	
Lieutenant commanding.....	30 "	
Master commanding.....	30 "	
Lieutenant.....	25 "	
Surgeon, ranking with lieutenant by law.....	25 "	
Paymaster, ranking with lieutenant by law.....	25 "	
Chief engineer, ranking with lieutenant by law.....	25 "	July 14, 1862.
Passed assistant surgeon.....	25 "	
Professor of mathematics.....	20 "	
Master.....	20 "	
Assistant surgeon.....	20 "	
Assistant paymaster.....	20 "	
Chaplain.....	20 "	
First assistant engineer.....	15 "	
Pilot.....	15 "	
Passed midshipman.....	10 "	
Midshipman.....	10 "	

Captain's clerk.....	\$10 per month.
Paymaster's clerk.....	10 "
Second assistant engineer.....	10 "
Third assistant engineer.....	10 "
Master's mate	10 "
All warrant officers.....	10 "
All petty officers and persons of inferior ratings.....	8 "

All commissioned officers of either service shall receive such and only such pensions as are provided for the rank in which they hold commissions.

MARINE CORPS.

Lieutenant-colonel, and all officers of a higher rank.....	\$30 per month.
Major	25 "
Captain.....	20 "
First lieutenant.....	17 "
Second lieutenant.....	15 "
Non-commissioned officers, musicians, and privates.....	8 "

Act of Congress approved July 14, 1862.

JOINT RESOLUTION to grant pensions to masters and officers upon the gunboats in the service of the United States.

Resolved by the Senate and House of Representatives of the United States of America in Congress assembled, That the masters serving on board of gunboats employed in the service of the United States shall be entitled to all the benefits, including bounty and pension, provided for in an act entitled "An act to grant pensions," passed during the present session of Congress, and the widows, mothers, and heirs of such officers shall be entitled to all the benefits of said act.

July 16, 1862.

Approved July 16, 1862.

SEC. 2. *And be it further enacted,* That acting assistant or contract surgeons, disabled by any wound received or disease contracted while actually performing the duties of assistant surgeons or acting assistant surgeons with any military force in the field or in transitu, shall be entitled to the benefits of the pension laws in the same manner as if they had actually been mustered into the service with the rank of "assistant surgeon;" and the widows, minor children, or the dependents of acting assistant surgeons dying while performing the duty aforesaid, shall in like manner be entitled to the same benefits of the pension laws as if the deceased had been actually mustered into the service as assistant surgeons.

March 3, 1865.

Approved March 3, 1865.

A.

FORM OF DECLARATION FOR A NAVY INVALID PENSION.

STATE [DISTRICT OR TERRITORY] OF ———, }
 County of ———, } ss.

On this ——— day of ———, A. D. one thousand eight hundred and ———, personally appeared before me, ——— [*here state the official character of the person administering the oath*] within and for the county and State aforesaid, A. B., aged ——— years, a resident of ———, in the State of ———, who, being duly sworn according to law, declares that he is the identical ——— who enlisted in the naval service of the United States at ———, on the ——— day of ———, in the year ———, as a ———, and was honorably discharged on the ——— day of ———, in the year ———, at ———; that his personal description is as follows: [*here state height, complexion, color of hair, occupation, &c.;*] that while in the service aforesaid, and in the line of his duty, he received the following wound (*or other disability, as the case may be*): [*Here give a particular and minute account of the wound or other injury, and state how, when, and where it occurred, where the applicant has resided since leaving the service, and what has been his occupation.*] He makes this application in order to secure the benefits of the act granting pensions, approved July 14, 1862. July 14, 1862.

(Signature of claimant.)

Also personally appeared ——— and ———, residents of (*county, city, or town,*) persons whom I certify to be respectable and entitled to credit, and who, being by me duly sworn, say that they were present and saw ——— sign his name (*or make his mark*) to the foregoing declaration; and they further swear that they have every reason to believe, from the appearance of the applicant and their acquaintance with him, that he is the identical person he represents himself to be; and they further state that they have no interest in the prosecution of this claim.

(Signatures of witnesses.)

Sworn to and subscribed before me this ——— day of ———, A. D. 186—; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

Applicant's post office address:

—————

B.

FORM OF DECLARATION FOR OBTAINING A WIDOW'S NAVY PENSION.

STATE [TERRITORY OR DISTRICT] OF ———, }
 County of ———, } ss.

On this ——— day of ———, A. D. ———, personally appeared before me ——— of the ———, A. B., a resident of ———, in the county of ———, and

July 14, 1862.

(Declarant's signature.)

Also personally appeared ——— and ———, residents of (*county, city, or town,*) persons whom I certify to be respectable and entitled to credit, and who, being by me duly sworn, say that they were present and saw ——— sign her name (*or make her mark*) to the foregoing declaration; and they further swear that they have every reason to believe, from the appearance of the applicant and their acquaintance with her, that she is the identical person she represents herself to be, and that they have no interest in the prosecution of this claim.

(Signature of witnesses.)

Sworn to and subscribed before me this _____ day of _____, A. D. 186—; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

Applicant's post office address.

C.

FORM OF DECLARATION FOR MINOR CHILDREN IN ORDER TO
OBTAIN NAVY PENSION.

STATE [TERRITORY OR DISTRICT] OF ———, } ss.
County of ———,

July 14, 1862.

seamen; that he is the guardian of ———, [naming the minor child or chil-

dren, his ward or wards,] whose father was a ———, [here state decedent's service;] and that the said ——— died at ——— on the ——— day of ———, in the year ———, [here state the cause of death;] that the mother of the child ——— aforesaid died (or again married, being now the wife of ———,) on the ——— day of ———, in the year ———; and that the date of birth of his said ward— was as follows:

He further declares that the parents of his said ward— were married at ———, on the ——— day of ———, in the year ———, by ———.

(Guardian's signature.)

Sworn to and subscribed on the day and year first above written, before ———; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

D.

FORM OF DECLARATION FOR MOTHER'S APPLICATION FOR NAVY PENSION.

STATE [TERRITORY OR DISTRICT] OF ———, }
County of ———, } ss.

On this ——— day of ———, A. D. ———, personally appeared before the ———, of the ———, A. B., a resident of ———, in the county of ———, and State [Territory or District] of ———, aged ——— years, who, being first duly sworn according to law, doth on her oath make the following declaration, in order to obtain the benefits of the provisions made by the act of Congress, approved July 14, 1862, granting pensions: That she is the widow of ———, and mother of ———, who was a ——— [here state decedent's service and personal description,] who ——— [here state the time, place, and cause of death.]

July 14, 1862.

She further declares that her said son, upon whom she was wholly or in part dependent for support, having left no widow or minor child under sixteen years of age surviving, declarant makes this application for a pension under the above-mentioned act, and refers to the evidence filed herewith, and that in the proper department, to establish her claim.

She also declares that she has not, in any way, been engaged in, or aided or abetted, the rebellion in the United States; and that she is not in the receipt of a pension under the 2d section of the act above mentioned, or under any other act, nor has she again married since the death of her son, the said ———.

(Declarant's signature.)

Also personally appeared ——— and ———, residents of (county, city, or town,) persons whom I certify to be respectable and entitled to credit, and who, being by me duly sworn, say that they were present and saw ——— sign her name (or make her mark) to the foregoing declaration; and they further swear that they have every reason to believe, from the appearance of the applicant

and their acquaintance with her, that she is the identical person she represents herself to be.

(Signatures of witnesses.)

Sworn to and subscribed before me this —— day of ——, A. D. 186—; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

Applicant's post office address:

E.

FORM OF DECLARATION OF ORPHAN SISTERS FOR NAVY PENSION

STATE [TERRITORY OR DISTRICT] OF ——, }
County of ——, } ss.

July 14, 1862.

On this —— day of ——, A. D. ——, personally appeared before me ——, of the ——, A. B., a resident of ——, in the county of ——, and State [Territory or District] of ——, aged —— years, who, being first duly sworn according to law, doth on oath make the following declaration, in order to obtain a pension under the act of July 14, 1862: That he is the legally-appointed guardian of [here give the names and ages of his ward or wards,] who —— the only surviving child——, under sixteen years of age, of ——, and ——, his wife, and sister— of ——, who was a [here state decedent's services and personal description,] who [here state the time, place, and cause of his death.] That the brother of said ward—, upon whom they were wholly or in part dependent for support, having left no widow, minor child or children, or mother, declarant as guardian, and on behalf of his ward—, refers to the accompanying evidence, and such as may be found in the department, to establish her (or their) claim under the law above named.

He further declares that his said ward— not in the receipt of any pension under said act.

(Guardian's signature.)

Sworn to and subscribed before me this —— day of —— A. D. 186—; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

Applicant's post office address:

F.

FORM OF CIVIL SURGEONS' AFFIDAVIT.

(Date.)

It is hereby certified that ——, who was a —— in the naval service of the United States, [here state the vessel or station on which applicant was en-

gaged, and his particular service,] is suffering from* ———, and he is thereby not only incapacitated for naval duty, but, in the opinion of the undersigned, is† ——— disabled from obtaining his subsistence from manual labor. And we further certify that upon satisfactory evidence and after accurate examination, we believe the said disability was incurred in the naval service of the United States, and in the line of duty.

—————, *Surgeon.*

—————, *Surgeon.*

Sworn to and subscribed before me this ——— day of ———, A. D. 186—; and I hereby certify that the said ——— and ——— are known to me as surgeons in actual practice, reputable in their profession, and that I have no interest, direct or indirect, in the prosecution of this claim.

(Magistrate's signature.)

FORM OF APPLICATION FOR NAVY INVALID PENSION.

To the Commissioner of Pensions:

The memorial of the undersigned ———, who was a ——— in the United States naval service, respectfully sheweth:

That your memorialist was born at ———, in the State of ———, is ——— years of age, ——— feet ——— inches high, ——— complexion, ——— eyes, ——— hair.

That he entered the United States naval service at ———, on ———, and while attached to (*United States ship or station,*) ———, and holding the rank of ———, he was disabled by (*wound, casualty, disease, what? State all the facts.*)

That the same was incurred by him in the performance of his duty; and having thereby been disqualified for the naval service, and disabled from obtaining his subsistence by manual labor, he refers to his discharge and to the other evidence filed herewith or upon record; claims the benefit of the laws granting navy pension, and that his pension may be made payable at the navy pension agency at (*Philadelphia or elsewhere.*)

In the presence of ———.

Sworn and subscribed to before me ——— on this ——— day of ———, 186—.

The memorial should be accompanied by the certificate of the magistrate or

* Here give a particular description of the wound, injury, or disease, and specify in what manner it has affected the applicant so as to produce disability in the degree stated.

† The blank in the last line but one is to be filled up with the proportional "degree" of disability; for example: "three-fourths," "one-half," "one-third," &c., or "totally," as the case may be.

the affidavit of credible witnesses, showing his or their knowledge of the memorialist, and of his service as alleged.

The official character of the magistrate must in every instance be certified by the clerk of the county under his seal of office.

INCREASE OF PENSIONS.

The supplementary pension act approved June 6, 1866, provides increased rates of pensions over those granted by the act of July 14, 1862, in the following cases, viz:

1. Twenty-five dollars per month to all those invalids entitled, under the act of July 14, 1862, to a lower rate of pension, on account of service rendered since March 4, 1861, "who shall have lost the sight of both eyes, or who shall have lost both hands, or been permanently and totally disabled in the same, or otherwise so permanently and totally disabled as to render them utterly helpless, or so nearly so as to require the constant personal aid and attendance of another person."

2. Twenty dollars per month to those invalids who, being entitled under like conditions to a lower rate of pension, "shall have lost both feet, or one hand and one foot, or been totally and permanently disabled in the same, or otherwise so disabled as to be incapacitated for performing any manual labor, but not so much so as to require constant personal aid and attention."

June 6, 1866.

3. Fifteen dollars per month to those invalids who, under like conditions, "shall have lost one hand or one foot, or been totally and permanently disabled in the same, or otherwise so disabled as to render their inability to perform manual labor equivalent to the loss of a hand or a foot."

In order to obtain the benefits of the foregoing provisions, pensioners already enrolled will file an application in accordance with form F, appended to this circular. Proof in addition to that on file with the previous application need not be forwarded except as shall be specially required in each case, after the application is received. The applicant need only be examined by a pension surgeon when expressly required, on due notice from this office. Applicants not already pensioned, who believe themselves entitled to the benefit of the foregoing provisions, will specifically set forth such claim in their declarations, carefully stating the nature of the disability on account of which such higher rate of pension is claimed. The declaration must be made before some officer of a court of record, or before a pension notary designated by this office, as provided by the third section of the act of July 4, 1864.

The above-specified increased rates of pension will be allowed only to those disabled since the 4th day of March, 1861, and will date only from the 6th day of June, 1866.

F.

FORM OF APPLICATION FOR THE INCREASE OF AN INVALID
PENSION UNDER THE FIRST SECTION OF THE SUPPLEMENT-
ARY PENSION ACT OF JUNE 6, 1866.

STATE (TERRITORY OR DISTRICT) OF ———, *County of* ———, *ss.* :

On this ——— day of ———, A. D. 18—, personally appeared before me, (describing the official character of the person administering the oath,) A. B., aged ——— years, a resident of ———, (naming town and post office address,) in the county of ———, and State (Territory or District) of ———, who, being duly sworn according to law, declares that he is a pensioner of the United States, duly enrolled at the ——— pension agency, at the rate of \$— per month, by reason of disability incurred in the military (or naval) service of the United States, (here state the company and regiment, if in the army, or the vessel and rank, if in the navy;) and that his present physical condition is such that he believes himself entitled to receive an increased pension of the ——— (first, second, or third) grade provided for in the first section of the supplementary pension act approved June 6, 1866. He further declares that he is disabled in the following manner, to wit: (Here the declarant will particularly set forth the nature of his disability, and the extent to which he is incapacitated for manual labor, or dependent upon the personal aid and attendance of others.)

June 6, 1866.

(Signature of declarant.)

Also personally appeared before me, at the time and place aforesaid, C. D., of ———, and E. F., of ———, whom I certify to be credible persons, who, being duly sworn according to law, declare, each for himself, that they well know A. B., who signed the foregoing declaration in their presence; and that he is the identical person he represents himself to be, and that he is disabled substantially in the manner alleged in said declaration. They further swear that they, or either of them, have no interest in this claim, either present or prospective, and that they are not concerned, directly or indirectly, in its prosecution.

(Signatures of witnesses.)

Sworn to and subscribed before me this ——— day of ———, A. D. 18—; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

G.

FORM OF APPLICATION TO BE MADE BY THE GUARDIAN OF A
MINOR CHILD, OR CHILDREN, UNDER THE ELEVENTH SEC-
TION OF THE ACT OF JUNE 6, 1866.

June 6, 1866.

STATE (TERRITORY OR DISTRICT) OF ———, *County of* ———, *ss.* :

On this ——— day of ———, A. D. ———, personally appeared before me, ——— (describing the official character of the person administering the oath,)

A. B., aged ——— years, a resident of ———, (naming town and post office address,) in the county of ———, and State (Territory or District) of ———, who, being duly sworn according to law, doth on oath make the following declaration, as guardian of the minor child (or children) of ———, deceased, in order to obtain the benefits of the provision made by the eleventh section of the act of Congress, approved June 6, 1866, granting pensions to minor children under sixteen years of age, of deceased officers, soldiers, or seamen, who have left a widow still surviving, the latter having abandoned the care of said children, or having been declared an unsuitable person to have charge of them. He further declares that he is the guardian of ———, (naming the minor child or children, his ward or wards,) whose father was ———, (here describe the service of the deceased,) in the war of 1861, and that the said ——— died at ———, on the ——— day of ———, in the year ———, (here state the cause of death;) that the mother of the child (or children) aforesaid has abandoned the care, or is an unsuitable person, by reason of immoral conduct, (here state what specific conduct is referred to,) to have charge of the said child (or children;) and that the date of birth of his said ward (or wards) is as follows:

He (or she) further declares that the parents of his (or her) said ward (or wards) were married at ———, on the ——— day of ———, in the year ———, by ———.

(Guardian's signature.)

Also personally appeared ——— and ———, residents of ———, (county, city, or town,) persons whom I certify to be respectable and entitled to credit, and who being by me duly sworn, say that they were present and saw ——— sign ——— name (or make mark) to the foregoing declaration; and they further swear that they have every reason to believe, from the appearance of the applicant, and their acquaintance with ———, that ——— is the identical person ——— represents ——— to be, and that they have no interest in the prosecution of the claim.

(Signature of witnesses.)

Sworn to and subscribed before me, this ——— day of ———, A. D. 18—; and I hereby certify that I have no interest, direct or indirect, in the prosecution of this claim.

(Signature of judge or other officer.)

OFFICERS AND ENLISTED MEN ON SICK FURLOUGH.

June 6, 1866. Officers absent on sick leave, and enlisted men on sick furlough, are, in accordance with the eighth section of supplementary act of June 6, 1866, to be regarded in the same manner as if they were in the field or in hospital. This section will not be construed, however, as bringing within the intent of the pension laws any cause of disability or death altogether apart from the military or naval service, and resulting neither directly nor indirectly therefrom.

The second section of the act of July 25, 1866, allows to those who are or July 25, 1866, shall be pensioned as widows of soldiers or sailors, two dollars per month additional pension for each child (under sixteen years of age) of the deceased soldier or sailor by the widow thus pensioned; but the widows or minor children of *officers* are not entitled to this increase.

In transmitting to the Pension Office papers having reference to a bounty land claim pending before it, indorse on the envelope the words "additional evidence," and on the papers themselves the *name* and *No.* of the claim to which they refer.







